



Centre for Innovations in Public Systems

(An Autonomous Centre of Administrative Staff College of India)

- Established by the Government of India -



ANNUAL REPORT
2018 - 2019



asci
Leadership through Learning



Participants at National Conference on “Strengthening the Processes for Identification & Replication of Innovations in Public Systems” held in April 2018 with Shri K. Padmanabaiah, IAS (Retd.), Chairman, Court of Governors – ASCI & Former Union Home Secretary



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Centre for Innovations in Public Systems
Banjara Hills, Hyderabad

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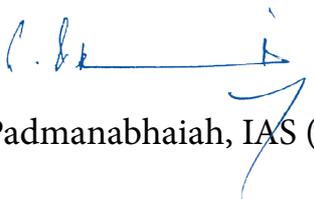
Message from Chairman, Court of Governors, Administrative Staff College of India

I congratulate CIPS for bringing out the Annual Report for the year 2018-19. The CIPS was established as an autonomous centre of ASCI with a vision to play the role of premier institute for catalyzing the transformation of governance in public systems. CIPS has been assigned nodal responsibilities for capacity building, training, research, documentation and policy advocacy in the field of innovations in public systems. As a national centre, CIPS is performing a crucial role in promoting and replicating innovations in Governance as a part of the national agenda.



Innovation is possible only through maintaining high level of stability and adaptability by involving all stakeholders. In this scenario, CIPS plays a crucial role in promoting innovations as this is necessary for implementation of policies set by the government for better delivery of public services. CIPS has made its presence felt at the national level by organizing lectures and seminars on important subjects.

I hope that CIPS will continue to promote innovation in order to fulfil its vision to emerge as an important national centre for promoting excellence in governance and citizen centric public administration.


K. Padmanabhaiah, IAS (Retd.)

Message from Director General, Administrative Staff College of India and Head, Steering Committee, CIPS

Over the years, CIPS has grown many fold pioneering the identification, documentation, dissemination and replication of innovations in public systems and has come to occupy a place of prominence in the world of innovation.



Apart from replication of innovations, CIPS is taking up project assignments relating to governance, performance, policy formulation, planning etc., which are crucial for effective delivery of public service. During the year 2018-19, CIPS has adopted a strategy to partner with Administrative Training Institutes of various states and other knowledge partners to replicate and scale up innovations.

I would like to compliment CIPS for bringing out its Annual Report for the year 2018-2019 in time.

A handwritten signature in blue ink, reading "S K Pattanayak".

Dr. S K Pattanayak, IAS (Retd.)

Acknowledgement

It is my immense pleasure to present the Annual Report of CIPS for the year 2018-19.

CIPS, under the leadership of the Chairman, Court of Governors, ASCI and unstinted support from Director General, Head – Steering Committee and the members of Advisory Council headed by the Chief Secretary, Govt. of Telangana, has been able to bring out radical changes in public systems by building capacities at all levels for promoting innovations.



With a holistic view of nurturing the innovation culture, CIPS led various activities by working through strategic partnerships with various ministries and departments of the central, state and local governments, academic, research and technical organizations, CIPS has successfully taken up replication projects and conducted other events towards implementation of its mandate during 2018-19. From replication of Ecological Sanitation (ECOSAN) toilets to implementation of Life Skills and Career Guidance Programme for Class IX and X students across the state of Andhra Pradesh, CIPS team has successfully conducted 90+ activities during the year under review.

I am confident that the initiatives taken by CIPS during 2018-19 will be built upon in the coming years, facilitating a thriving innovation culture across the country.

C. Achalender Reddy, IFS
Director, CIPS

1

Introduction

1.1. About the Organization

Pursuant to the recommendations of the Thirteenth Finance Commission, the Centre for Innovations in Public Systems (CIPS) was set up in May 2010 as an autonomous centre at the Administrative Staff College of India. The Centre addresses areas that need systematic attention and contributes towards sustainable outcomes in meeting rising social aspirations. It provides assistance to the State Governments in developing policies for promoting an innovative culture for transforming creative ideas into sustainable practices at the local level.

The Centre contributes in a major way to the activity profile of the Central and State Governments with high visibility programs and projects that reflect the trust and confidence reposed by them and enhance its recognition and reputation for committed, high-quality work in policy advocacy and implementation support. The rich legacy and the reputation that the Centre has built over the years in carrying out projects and programs continue to add to the goodwill, and credibility of the Centre as a dependable think-tank for policy inputs, trusted knowledge-source and reliable implementation-partner. It provides assistance to the State Governments in developing policies for promoting an innovative culture for transforming creative ideas into sustainable practices at the local level. The Centre thus helps create a climate to nurture a culture for accelerating and diffusing innovation in public systems.

1.2. Vision

Be a catalyst for transformation of governance in public systems

1.3. Mission

Nurture an eco-system and develop a culture of innovation in public systems



1.4. Functions

CIPS has been entrusted with the following functions:

- Scout, scan, track and create a public domain inventory of different innovations that have positively impacted public service delivery, increased efficiency and led to cost reduction.
- Facilitate emergence of eco-systems that nurture cost-effective innovative ideas by design of relevant training programmes in partnership with the State Governments.
- Act as a platform for sharing and disseminating knowledge of new ventures and best practices in administration, research-based case studies, comparative analyses of innovations and experiences of their diffusion within and across the states.
- Help in developing policies to honour outstanding innovations in public systems through a scheme of annual awards.
- Facilitate pursuit of diagnostic studies to identify possible barriers that block innovation and also factors that facilitate innovations in public systems.
- Facilitate provision of social venture capital/ innovation-promotion fund and crucial balancing investment for new ideas and last-mile investments in governance.
- Organize annual retreats of top leaders (Chief Ministers, Ministers, Principal Secretaries, etc.) in a conducive setting for encouraging constructive debate, introspection and reflection for developing inclusive policy solutions operational mechanisms.

1.5. Objectives

- **Work with Central, State and District level Government Departments and Functionaries** in developing policies and practices for promoting an innovative culture for transforming creative ideas into sustainable practices for improving service delivery. The focus areas for CIPS are Education, Health, e-Governance, Urban Governance, Skill Development, Biodiversity, Environment & Climate Change, Forest, Disaster Management, Tribal Welfare, Man-Animal Conflicts, Eco-tourism, Rural Development and Agriculture etc. The centre has established a strong network of innovators and government training institutions and offers capacity building programme on innovative practices in the said focus areas. The centre is also strongly focusing on replication of innovative/best practices in public systems.
- **Conduct knowledge dissemination programmes** covering the entire length and breadth of the country. A number of these workshops are being conducted in association with State Governments, Administrative Training Institutions and Not for Profit Organizations. In addition to workshops on innovative practices, CIPS is also facilitating sessions on innovative practices in the training programmes of Central and State Level Training Institutions.
- **Undertake consulting and policy making assignments** in bringing best practices with a holistic approach to address various issues and to improve the ecology and ambience in public systems.

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Governance of CIPS

The governance arrangements for CIPS are as under:

a) **The Advisory Council**

An Advisory Council for CIPS is formed, comprising:

- i. Chief secretaries of all the states and Union Territories
- ii. Three representatives of the Union Government, viz. the Finance Secretary, Secretary (Personnel), and Secretary (Administrative Reforms)
- iii. Director of the Lal Bahadur Shastri National Academy of Administration
- iv. Chairman, National Innovation Foundation
- v. Four independent experts known for their contribution to the field of innovation, to be nominated by the Director-General of ASCI
- vi. Director of CIPS, who acts as the Convener/Secretary

The Advisory Council is chaired by the Chief Secretary, Government of Telangana, who is also a member of the Court of Governors of ASCI or a person nominated by the Chairman of ASCI Court of Governors.

The functions of the Advisory Council are:

- i. To comment and make suggestions on the Centre's work programme and monitor its implementation
- ii. To review and comment upon the annual budget of the CIPS and receive an audit report
- iii. To meet twice a year in Hyderabad, subject to a minimum quorum of 25 per cent of its membership.



b) Steering Committee

A Steering Committee is established to provide space for the representation of the insights of State Governments in giving shape and driving the work programme of the Centre. The Committee is headed by the Director General of ASCI.

The other members of the Steering Committee are:

- i. Two Chief Secretaries to the government or their nominees as invited by the Chairman of the Court of Governors of ASCI (or nominated by the Advisory Council) to serve for one year each, on a rotating basis.
- ii. Director of the Lal Bahadur Shastri National Academy of Administration
- iii. Two of the four independent nominees represented on the Advisory Council, as invited by the Director General of ASCI
- iv. The Director of CIPS (Convener/Secretary), to be appointed by ASCI

The Steering Committee meets every quarter, with a quorum of one-third of its membership. It reports to the Advisory Council of CIPS and, through it, to the Court of Governors of ASCI, on its work programme twice a year.

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Activities of CIPS – An Overview

A brief overview of performance of the CIPS during 2018-19 is given below on major areas of coverage.

3.1. Training Programmes/Conferences/Seminars/Workshops – (14)

The Centre has been organising training programmes, conferences, seminars, workshops etc., on themes relating to Health, Education e-Governance, Urban Governance as a part of its core activity and in the areas of Tribal Welfare, Life Skills & Career Guidance Programme, Andhra Pradesh Greening Policy, Mitigation of Human-Wildlife Conflicts etc. as a part of its project activity. These programmes aim to sensitize senior and middle level functionaries engaged in policy formulation, management and implementation of innovative and best practices in public systems and various other actors of development covering representatives of NGOs, technology agencies etc. The focus of these programmes is on the modalities and mechanisms of programme management with special reference to process aspects which will help the developmental professionals to achieve the expected goals and objectives of the initiatives. CIPS could achieve a very high rate of satisfaction of participants by evolving and adopting new training methods and techniques on continuous basis.



Sl. No.	Date	Workshops/Conferences	Highlights/Salient Features
CIPS: Core Activities – (11)			
1.	01 – 03 November 2018	Organized a 3-day training course on ‘Innovations and Best Practices in Good Governance’ in collaboration with Centre for Innovation and Future Studies, Assam Administrative Staff College (AASC) at Guwahati.	<p>The training course was attended by 30 senior and middle level officers from various government departments of Assam. The course was primarily aimed to nurture a culture of identifying, documenting and replicating innovations within the government sphere. The highlights of the course were:</p> <ul style="list-style-type: none">▪ The CIPS team highlighted the role played by CIPS in promoting innovations in the government set up.▪ The participating officers from various departments were invited to share the best practices spearheaded by them.▪ The participants were also involved in group activities of identifying state-specific problem statements, constructing problem solution maps and drafting a comprehensive roadmap to mitigate the problem.
2.	03 November 2018	On receipt of invitation from the Chairman, Indian Green Building Council (IGBC) Green Landscape Committee, Hyderabad (part of CII to the 16th edition of Green Building Congress 2018 from 01-03 November 2018 in HICC, Hyderabad) the Director, CIPS attended the congress.	Director, CIPS was a “Panel Speaker” for the seminar on “Green Landscape & Biodiversity” at the Green Building Congress 2018.

Sl. No.	Date	Workshops/Conferences	Highlights/Salient Features
3.	13 – 15 November 2018	As an invited speaker, the Director, CIPS delivered a lecture in the three-day training programme on “Biodiversity Governance” organized by National Biodiversity Authority (NBA), Chennai, in collaboration with National Institute of Rural Development & Panchayati Raj (NIRDPR), Hyderabad.	<p>The Director, CIPS delivered a lecture on:</p> <ul style="list-style-type: none"> ▪ 13 November 2018 – “National Biodiversity Action Plan (NBAP) & National Biodiversity Targets (NBT)” ▪ 15 November 2018 – participated in a “Panel discussion for future strategies” along with Sri S. S. Meenakshi Sundaram, IAS (Retd.), Former Secretary, RD & PR, GoI, New Delhi.
4.	01 December 2018	Attended an Interactive Session with Dr. Anjali Hazarika (member Steering Committee - CIPS) on the book “Walk the Talk” organized by the Tata Institute of Social Sciences (TISS), Mumbai.	<p>The session was designed in collaboration with CII-Indian Women Network, Maharashtra. The book, “Walk the Talk” explores various dimensions of equity, diversity, inclusion and the role each one of us – employers, governments, NGOs academia, men and women can play in creating change and a more equal world focusing on closing the gender gap.</p>
5.	11 December 2018	Convened a one-day workshop.	<p>The session was aimed to debrief the content to all the master trainers of (3) organizations viz., CIPS-COIGN, Nirmaan and iDreams.</p>

Sl. No.	Date	Workshops/Conferences	Highlights/Salient Features
6.	11 January 2019	Organized a Half-Day Interactive Session with Dr. Anjali Hazarika (Member of Steering Committee, CIPS-ASCI) based on the theme of her book, “Walk the Talk – Women, Work, Equity, Effectiveness” at The Plaza, Hyderabad.	<ul style="list-style-type: none"> ▪ The keynote address was given by Prof. Nirmala Apsingkar, DG, ASCI & Head Steering Committee, CIPS. ▪ Around (50) women delegates from all walksoflife(NGO,Academia,Government and Corporate) had participated which facilitated a collaborative platform for diverse spaces to reflect and create an agenda for voluntary action furthering gender equality, diversity, and inclusion in our modern world. ▪ Got the attention of both electronic (V6 News) and print media (Sakshi & Velugu).
7.	21 January 2019	The Director, CIPS was invited as a guest speaker to provide an in-depth understanding of Indian legislation on biodiversity, regulatory requirements and discuss sector-specific issues related to ABS provisions during the Indo-German Biodiversity Programme on Access and Benefit Sharing (ABS) Workshop for Business at Hotel Plaza, Hyderabad.	Around 60 delegates from National Biodiversity Authority, State Biodiversity Boards, Pharma, Seed and Cosmetic Companies among others participated in the programme.
8.	09 February 2019	Attended the workshop titled “Project proposal writing for CSR Funding” organized by Renovate India, in Mumbai.	The workshop aimed at familiarizing the participants on basic concepts, methods, tools, case studies and other important aspects concerning CSR funding and proposal writing, evolving knowledge on donor requirements and designing a review framework with current trends, limitations, restrictions, subject areas of the donor, etc.

Sl. No.	Date	Workshops/Conferences	Highlights/Salient Features
9.	09 March 2019	Attended a one-day workshop on 'Scaling-up trade through e-NAM' held at CPC of ASCI.	While carrying out its activities in the areas of mitigating human-wildlife conflicts by reducing crop and livestock losses, conserving biodiversity and promoting bamboo mission, agroforestry & e-NAM, CIPS came across this workshop. The workshop created a platform for cross-fertilization of ideas towards addressing the marketing issues.
10.	13 – 15 March 2019	On receipt of invitation from Dr. MCRHRD Institute of Telangana, Hyderabad, representatives from CIPS attended the 3-day training course on “National Level Certification Course on Mentoring Skills”.	The course was fully residential and sponsored by the Department of Personnel and Training, Government of India. It provided the nuances of mentoring concepts and processes involved. Also, it facilitated a networking opportunity for CIPS staff to interact with officials from various departments.
11.	18 – 20 March 2019		
CIPS: Project Activities: Tribal Welfare Project – (02)			
12.	31 July – 01 August 2018	Participated in a two-day workshop on Tribal Identity and Tribal Integration: Issues of Nation Building at Department of Anthropology, University of Hyderabad.	Capacity building exercise for CIPS Staff on the issues pertaining to Tribal Welfare.
13.	13 – 15 February 2019	Conducted a 3-day workshop on implementation of PESA Act at ITDA Utnoor, Adilabad.	The workshop was attended by a cadre of PESA mobilizers, Rai sabha and Rai medi members on the first day and Mandal Panchayat Development Officers (MPDOs), Panchayat Extension Officers and Panchayat Secretaries on the second day. On the third day of the workshop, mock Grama Sabha was conducted at Narsapur village, Adilabad and interaction was held with traditional community leaders.

Sl. No.	Date	Workshops/Conferences	Highlights/Salient Features
CIPS: Project Activities: Andhra Pradesh Greening Policy – 2019 – (01)			
14.	30 April 2018	Participated in One Day Workshop on “Andhra Pradesh Greening Policy – 2019” at Vijayawada.	This was organized by the Andhra Pradesh Greening & Beautification Corporation, Govt. of AP to discuss and finalize the policy in consultation with the Heads of various departments of the State.

3.2. Meetings/Brainstorming Sessions/Exposure Visits – (60)

CIPS, as a unique centre, is envisaged to serve as a national level think tank. As a part of this, CIPS conducts Meetings/Brainstorming Sessions/Exposure Visits on its focus areas and provide inputs for replication and effective management of the various innovative and best practices in public systems.

Core Activity – (41)

Sl. No.	Date	Activity	Highlights
1.	08 – 13 May 2018	Meeting with Shri C.P Verma, IAS, Director – Himachal Pradesh Institute of Public Administration	During the meeting it was proposed to: Sign an MoU between CIPS and HIPA. Conduct regional workshop focusing on the importance of innovations in public systems.
2.		Meeting with the Addl. Commissioner, Tribal Welfare Dept., H.P and other representatives	CIPS team handed over a copy of the training needs assessment study report. A request was put forward to CIPS to translate the training module from Telugu to Hindi/English for utilizing for the capacity building of the grama sabha members.

Sl. No.	Date	Activity	Highlights
3.	09 – 11 May 2018	Meeting with Shri Samir Kr. Sinha, IAS, Commissioner & Principal Secretary, Dept. Of Health & Family Welfare, Govt. of Assam, Shri Gokul Mohan Hazarika, IAS, Director – Assam Administrative Staff College and other representatives.	CIPS made a detailed presentation explaining the core and project activities of CIPS. It was proposed to hold a collaborative workshop on innovations inviting officers from all the govt. departments of Assam.
4.	15 – 18 May 2018	Meeting with the Vice Chairman & Executive Director, Kerala Infrastructure and Technology for Education (KITE), Kerala.	CIPS team briefed about the detailed process documentation published by CIPS on “IT@ School, Kerala”. CIPS team visited KITE Versatile ICT Enabled Resource for Students (VICTERS) studio used for video conferencing and other training purposes. CIPS team visited KITE District Office Deaf and Dumb School to interact with the teachers who are undergoing IT training on various sub-modules of the project.
5.		Meeting with Dr. J.B Rajan, Associate Professor, Kerala Institute of Local Administration (KILA).	CIPS team delivered a brief presentation on the ongoing activities of CIPS.
6.		Meeting with Shri Shahim, Sr. Scientist, National Transportation Planning & Research Centre (NATPAC), Kerala	CIPS team briefed about the innovative practice, “Use of plastic waste in road construction”. A video conference has been proposed to disseminate information related to this practice.

Sl. No.	Date	Activity	Highlights
7.	22 May 2018	Meeting with the Nodal Officer, Centre for Good Governance, Sardar Patel Institute of Public Administration (SPIPA), Ahmedabad, Gujarat.	CIPS team stressed upon the complimentary role played by CIPS in promoting a culture of innovations in government setup.
8.	23 May 2018	Meeting with the Jt. Director, SPIPA, Knowledge Manager & Executive Officer (Secretariat Cadre) at SPIPA	The CIPS team explained about the replication projects and the activities that have been conducted in the recent past. A brief presentation was made by the CIPS team on their genesis, mandate and functioning. CIPS team made a presentation to a group of IAS officers on ways and means to nurture a culture of innovations in public systems as a part of their induction training programme.
9.	22 – 26 May 2018	Meeting with the Shri Rajesh Singh Rana, IAS, Director, Chhattisgarh Academy of Administration	CIPS team made a presentation on the mandate of CIPS in nurturing the culture of innovations in public systems. A request was put forward to CIPS to share the best practices which can be included in their training modules.
10.		Meeting with Shri Churendra, IAS, Commissioner, Tribal Welfare Dept., Chhattisgarh	CIPS team explained about the six projects carried out by CIPS in collaboration with the Tribal Welfare Dept, Govt. of A.P.
11.		Meeting with the Jt. Director, Shri Krishna Institute of Public Administration (SKIPPA), Ranchi, Jharkhand	CIPS team collected an update on the establishment of vision centres.
12.		Meeting with Shri Gowri Shankar Minz, IAS, Commissioner, Tribal Welfare Dept., Jharkhand	CIPS team explained about the six projects carried out by CIPS in collaboration with the Tribal Welfare Dept, Govt. of A.P.

Sl. No.	Date	Activity	Highlights
13.	27 May – 1 June 2018	Attended a flagship course on “Health System Strengthening and Sustainable Financing” at LBSNAA, Mussoorie	The flagship course was designed to provide an analytical approach and tools to help in identifying the goals for reform and options to achieve them.
14.	06 June 2018	Meeting with the District Collector, Adilabad, Telangana	The visit was to apprise the District Collector about the activities of CIPS and explore the possibility of potential collaboration with the district administration.
15.	09 July 2018	Meeting with Dr. Mohd. Ilyas Rizvi, IFS, PCCF (HoFF), Govt. of Andhra Pradesh.	<ul style="list-style-type: none"> ▪ CIPS team had briefed the activities undertaken by CIPS since its inception. ▪ Apprised about the MoU signed between CIPS and Mr. Mathen Rajeev Mathew on mitigating the human-animal conflicts. ▪ Dr. Rizvi expressed interest to collaborate with CIPS in assigning studies related to human-animal conflicts.
16.		Meeting with Shri. B.N.N Murthy, Director, Zoo & Arboretum, Forest Department, Andhra Pradesh.	<ul style="list-style-type: none"> ▪ Discussions were held on the human-animal conflicts of Andhra Pradesh. ▪ Expressed interest to collaborate with CIPS in taking up hypothetical study on Kolleru Lake, as the population of grebes are decreasing due to increasing catfish population in Uppalapadu.
17.		Meeting with Shri. Nalini Mohan, IFS, Chief Wildlife Warden, Forest Department, Govt. of Andhra Pradesh.	<ul style="list-style-type: none"> ▪ Discussed about problems faced by the farmers due to elephants near Koudinya Wildlife Sanctuary, which is in Ramakuppam, Chittoor district. ▪ Discussed about leopard’s menace in Tirupati and menace with catfish in Uppalapadu.

Sl. No.	Date	Activity	Highlights
18.	10 July 2018	Meeting with Shri. Pavana Murthy, ITS, Director (Technical), Department of ITE&C, Govt. of Andhra Pradesh.	Discussions were held about various IT related practices in Andhra Pradesh. Interest was expressed to collaborate with CIPS in taking up documentation on best practices of IT department.
19.	10 July 2018	Meeting with Shri. P.V. Chalapathi Rao, IFS Special Secretary to Govt., Planning Department, Govt. of Andhra Pradesh.	<ul style="list-style-type: none"> ▪ Discussions were held on the restructured National Bamboo Mission (NBM) – 2018. ▪ CIPS has submitted a technical cum financial proposal to undertake a study and prepare a report on “Sustainable Development of Bamboo in Andhra Pradesh” (under Restructured National Bamboo Mission – 2018).
20.	10 July 2018	Meeting with Shri. Aditya Nath Das, IAS, Special Chief Secretary to Govt., Dept. of School Education, Govt. of Andhra Pradesh.	Based on the discussion, CIPS will submit a formal proposal mentioning its activities and projects undertaken so that the same can be forwarded to other concerned officials of education department in allocating projects to CIPS.
21.	20 July 2018	Meeting with the officials of Commissionerate of School Education, Government of Andhra Pradesh and members of COIGN Consultant Services Pvt. Ltd.	A brief profile of CIPS was presented along with the proposed implementation strategy of the project.



Sl. No.	Date	Activity	Highlights
22.	03 August 2018	CIPS team along with representatives of HOPE Foundation, Kolkata, made acquaintance visit to ITDA Eturnagaram, Jayashankar District, Telangana.	The visit was aimed at assessing ground level scenario and meeting the women of Joint Liability Groups (JLGs) working in sanitary napkin manufacturing unit. This visit was aimed at suggesting skill upgradation measures for JLGs to manufacture better quality sanitary pads and sensitize tribal girls on safe hygiene practices and adolescent health etc.,
23.	04 August 2018	CIPS team met the Principal Secretary, Dept. of Social Welfare and Tribal Welfare, GoAP	CIPS team discussed the possibility of enlarging the scope of proposal to conduct a study on the residential schools and to submit a vision document to restructure and strengthen the residential schools operated by Tribal Welfare Department, GoAP.
24.	06 August 2018 13 August 2018 27 September 2018	CIPS team visited Ministry of Electronics & Information Technology (MeitY), Govt. of India, New Delhi	As a follow-up activity on the release of the last and final instalment for the project “Capacity Building Programmes of Innovative Best Practices under Mission Mode Projects (MMP)”, CIPS team visited Ministry of Electronics & Information Technology (MeitY), Govt. of India, New Delhi and met all the officials concerned. An amount of Rs. 1,33,75,952/- due to CIPS has been received on 1st October 2018.



Sl. No.	Date	Activity	Highlights
25.	17-18 August 2018 05 September 2018 14 September 2018 24 September 2018	CIPS team held a series of meetings with Mr. Mathen Rajeev Mathew, Knowledge Partner, CIPS to prepare an advertisement inviting potential sponsorers for mitigating human-wildlife conflicts, conserving biodiversity, sustainable use of bio-resources and promotion of bamboo development.	Development of new webpage in line with the advertisement is in progress. This webpage will be hosted on CIPS website shortly. Knowledge partners have been identified and communications were sent regarding their empanelment. The work will be taken up on project mode only on receipt of money from sponsorers.
26.	07 September 2018	On receipt of the invitation from Goa State Biodiversity Board (GSBB) for 2nd ABS Thematic Expert Member Committee Meeting, the Director, CIPS chaired the said meeting at GSBB Office, Goa at their cost.	The meeting aimed to deliberate and take decisions on ABS Applications received by Goa State Biodiversity Board (GSBB).



Sl. No.	Date	Activity	Highlights
27.	15 September 2018	In pursuance of the Project Establishing District Cancer Detection Centre, Suryapet District Director CIPS along with Advisor, CIPS and PRA CIPS met Dr. Ramesh Reddy, Director, Medical Education, Government of Telangana and explained in detail about the said project.	<ul style="list-style-type: none"> ▪ Dr. Reddy responded positively as the donors bear the cost of door to door cancer screening in the district with the help of a mobile van. ▪ He further opined that the required space of 2,500 Sft. For oncology unit could be allotted for DCDC subject to the approval of competent authority. ▪ Since Rs. 2.00 Crores has been committed already by an oncologist (NRI) and Rotary Club International, it is requested that it may kindly be given the required approval as sought by the Collector to take cancer care to the doorstep of rural people.
28.	15 October 2018	CIPS team along with the knowledge partners from COIGN attended a meeting convened by the Commissioner, Dept. of School Education, Govt. of Andhra Pradesh	The meeting aimed to discuss on the further course of action for implementation of 'Life Skills & Career Guidance Programme' and also in preparing the draft action plan.



Sl. No.	Date	Activity	Highlights
29.	23 – 24 October 2018	CIPS team visited Commissionerate of School Education, Govt. of Andhra Pradesh to decide the content on life skills and career guidance to be imparted to 9th and 10th class students of government schools. Also, the team visited Tribal Welfare Department and facilitated drafting letter to the Commissioner, Department of School Education requesting to furnish the data as required.	Draft content on life skills prepared by CIPS was submitted to the Commissionerate of School Education, Govt. of Andhra Pradesh.
30.	25 October 2018	Conducted the 12th Advisory Council Meeting on 25 October 2018 at 11:00 Hrs. under the Chairmanship of Shri S.K Joshi, Chief Secretary to the Govt. of Telangana.	<p>In this connection, CIPS has prepared the detailed agenda notes under the following heads:</p> <ul style="list-style-type: none">▪ Action taken report on the decisions taken in the 19th Steering Committee Meeting▪ Presentation on CIPS – Vision and Mission▪ Major activities undertaken since last (11th) Advisory Council Meeting▪ Audited Financial Statement of CIPS for the Financial Year 2017-18

Sl. No.	Date	Activity	Highlights
31.	25 October 2018	Conducted the 20th Steering Committee Meeting on 25 October 2018 at 14:30 Hrs. (Afternoon) chaired by Prof. Nirmala Apsingkar, Chairperson, Steering Committee, CIPS and Director General, ASCI.	<p>In this connection, CIPS has prepared the detailed agenda notes under the following heads:</p> <ul style="list-style-type: none"> ▪ Decisions taken in the 19th Steering Committee Meeting & Action taken report ▪ Revised budget for the year 2018-19 ▪ Major activities undertaken since the 19th Steering Committee Meeting held on 26 April 2018
32.	10 November 2018	Organised a brainstorming session with knowledge partners at CIPS office	The session aimed to further improve the draft “Replication Manual” as suggested in the 20th Steering Committee Meeting.
33.	30 January 2019	Held a meeting with Dr. Purabi Pathak, Consultant, UNICEF at CIPS office	The meeting aimed to jointly explore the possibility of having a collaboration in future as a technical partner in one or more domains and functional areas of UNICEF, Hyderabad.
34.	08 February 2019	Meeting with Dr. K. Jayachandra, Regional Director, Centre for Environment & Development (CED), Hyderabad on 8 February 2019 for finalizing the brochure on “Telangana Environment Congress (TEC) – 2019: Focal Theme: Science, Technology and Innovation for Environment and Sustainable Development”.	CIPS has become a partner in organizing the TEC-2019 along with CED to push through ‘Innovation’ concept amongst larger audience. The other partners are National Institute for Micro, Small and Medium Enterprises (NI-MSME) and Pure Earth Foundation (PEF). The Director, CIPS has been nominated as the Chairman of TEC-2019 unanimously by all members of the organizing committee.



Sl. No.	Date	Activity	Highlights
35.	11 February 2019	Meeting with Shri Vadrevu. Ch. Veerabhadru, Addl. Director, Tribal Welfare Dept., Govt. of Andhra Pradesh and Former Advisor – CIPS on 11 February 2019 at his office regarding the finalization of CIPS Plan of Action for the FY 2019-20 since he prepared a blueprint just before leaving CIPS.	The CIPS Plan of Action for the Financial Year 2019-20 has been finalized.
36.	13 February 2019	On an invitation as expert, the Director, CIPS attended meeting of the Expert Committee of National Biodiversity Authority (NBA) at National Academy of Agricultural Sciences (NAAS) Complex, New Delhi on 13 February 2019.	The Guidelines on ABS Regulations, 2014 were reviewed and suggested appropriate amendments.
37.	14 February 2019	Director, CIPS met Principal Chief Conservator of Forests, NCT Delhi Forest Department on 14 February 2019. Also met Dr. C.R. Babu, Professor, Emeritus, Delhi University.	Discussed about Greening Strategies followed in Delhi. Collected literature relevant to Biodiversity.

Sl. No.	Date	Activity	Highlights
38.	15 February 2019	Visited Yamuna Biodiversity Park on 15 February 2019 and interacted with administrative-cum-technical team headed by Dr. Faiyaz, looking after Yamuna Biodiversity Park. During the meeting, it was told that the Park is being nurtured and developed under the guidance of Dr. C.R. Babu, an eminent ecologist with specialization in restoration of degraded ecosystems based in Delhi University.	The Park has an of 157 acres allotted by the Government of NCT of Delhi as per directions of the then Lt. Governor, Delhi. The site has been completely transformed into a favorable habitat for flora and fauna. It is attracting large number of Migratory Birds and has become an “Environmental Education Centre”. It is one of the ‘potential innovative concepts’ that can be replicated elsewhere in India.
39.	25 February 2019	CIPS team held discussions with Mr. Srinivas Josyula, Sr. General Manager, National Institute of Smart Governance, Hyderabad to explore various possibilities of undertaking projects of State Governments and Govt. of India. CIPS team has prepared a brief note on the said projects. Further, Mr. Josyula has been empanelled as a Knowledge Partner cum Advisor of CIPS on non-retention basis.	During the discussion, several innovative projects have been highlighted, out of which, HAWK EYE and Warangal Smart City were chosen for carrying out baseline study.
40.	09 March 2019	Held a meeting under the Chairmanship of the Director, CIPS with the members of the Advisory Committee of TEC – 2019.	Various aspects on organizing TEC – 2019 was discussed.



Sl. No.	Date	Activity	Highlights
41.	28 March 2019	Held a meeting with Shri. M. Dharma Rao, Former Chief Engineer, Dept. of Water Resources (Irrigation), Govt. of Andhra Pradesh on 28 March 2019 to explore the replication of ECOSAN and Bio-toilets (DRDO Model), Composting of wet waste, Decentralized Wastewater Management etc. and linking them up with Swachh Bharat Mission.	Based on the discussions, it has been decided to empanel Shri M. Dharma Rao as one of the Advisors of CIPS on non-retention basis. Shri Rao is involved in several community development activities and popularization of appropriate technologies for rural development. He has been identified as “Champion of Swachh Bharat Swachh Telangana for the month of August 2015” for his innovative design of eco-friendly and cost effective “ECOSAN” toilets. CIPS took up the replication of ECOSAN and Bio-toilets (DRDO) model upon the suggestions made by the members during the 20th Steering Committee Meeting (SCM) held on 25 October 2018.

Project Activity – (19)

Keeping in view the varied nature of the projects that CIPS undertake, several Meetings/Brainstorming Sessions/Exposure Visits are arranged to analyse and propose methodologies in ensuring the completion of the project tasks in a time bound manner.

Sl. No.	Date	Meetings / Brainstorming Sessions / Exposure Visits	Highlights/Salient Features
CIPS: Project Activities: Tribal Welfare Project – (06)			
1.	21 June 2018	Meeting with Prof. B V Sharma, Dr. Koteswara Rao of the Department of Anthropology, University of Hyderabad.	Finalization of the training module for functionaries working in tribal areas.

Sl. No.	Date	Meetings / Brainstorming Sessions / Exposure Visits	Highlights/Salient Features
2.	24 September 2018	CIPS team in consultation with Dr. N. Upender Reddy, Consultant, prepared draft structure of assessment of tribal education sector in Andhra Pradesh duly considering the achievements, challenges & policy options. The team also compiled ITDA wise tables for collecting details of schools, teachers, enrollment, teacher training, infrastructure facilities, etc. from the year 2013-2014 to 2017-2018.	The same has been communicated to the Director, TWD, GoAP and all the Pos of ITDAs.
3.	27 September 2018	Following the request from Tribal Welfare Department and Centre for Economic and Social Studies, Hyderabad, CIPS team headed by Advisor, CIPS, attended the review meeting on the project proposal titled “Study and documentation of the indigenous (Health) knowledge, performing Arts, Visual Arts of 23 Tribal Communities across AP” submitted by Prof. Vijay Prakash (Retd.) from Andhra University.	Discussed the methodology, sample size, justification of the selected sample and plan of action to carry out the study to record and document the art forms of various tribal communities in Andhra Pradesh.
4.	09 October 2018	Meeting with the Department of Tribal Welfare, Govt. of A.P at Vijayawada.	CIPS team assisted in submitting the revised financial proposal – A proposal to provide technical and HR support to streamline and strengthen the educational institutions and practices in Tribal Welfare Department of Andhra Pradesh.



Sl. No.	Date	Meetings / Brainstorming Sessions / Exposure Visits	Highlights/Salient Features
5.	19 November 2018	Meeting with the Director, Tribal Welfare Dept., Govt. of Andhra Pradesh.	Discussed about providing technical and HR support to streamline and strengthen the educational institutions and practices in tribal welfare department.
6.	06 – 08 February 2019	CIPS team had a preliminary visit to ITDA, Utnoor, Adilabad.	The visit aimed to customize the training module for implementation of PESA Act in Telangana by changing the dialect and incorporating state-specific schemes into the modules.
CIPS: Project Activities: Life Skills & Career Guidance – (08)			
7.	28 November 2018	CIPS team held a meeting with Dr. Pattabhiram, renowned motivational speaker, Smt. Shanta Vittal Rao, former Head Mistress, Warangal district, Sri Upender Reddy, Consultant, School Education Dept., Govt. of Telangana, Sri Ramesh Rao, School Administrator, Govt. of Telangana, Smt. Anuradha Reddy, Consultant, Commissionerate of School Education Department, Govt. of Andhra Pradesh, representatives from COIGN Consultants Pvt. Ltd., Nirmaan and i-Dreams.	In the meeting, discussion took place on fine tuning the content for implementation of 'Life Skills and Career Guidance' for all the Govt. school students across Andhra Pradesh. COIGN Consultants Pvt. Ltd. is the knowledge partner of CIPS in implementing the project. CIPS was assigned (1425) schools in (3) districts covering a massive number of (2,11,334) students and the budget-allotted is to the tune of Rs. 1,69,06,720/-.

Sl. No.	Date	Meetings / Brainstorming Sessions / Exposure Visits	Highlights/Salient Features
8.	04 - 05 December 2018	CIPS has been selected as one of the training partners by Commissionerate of School Education, GoAP and was assigned (1425) schools in (3) districts covering (2,11,334) students for implementing life skills and career guidance for 9th and 10th class students. Accordingly, a meeting was held by CIPS team along with subject experts and other training partners.	In the meeting the training module has been finalized.
9.	10 January 2019	CIPS team participated in the meeting by the Commissioner, School Education Department, Vijayawada.	The meeting was aimed to: <ul style="list-style-type: none"> ▪ Review the Implementation of Life Skills and Career Guidance Programme. ▪ Take stock of the status of the programme. ▪ Prepare an action plan and explore the possibility to document impact/success at ground level.
10.	21 January 2019	A meeting was held with the Director, Rashtriya Madhyamik Shiksha Abhiyan (RMSA) and State Institute of Educational Technology (SIET) team.	The meeting aimed to discuss and deliberate the conduct of psychometric tests and develop a documentary on the programme.
11.	06 March 2019	Meeting with Sri T Vijay Kumar, IAS, Commissioner & Director of School Education, Government of Telangana.	The meeting aimed to discuss the replication of Life Skills and Career Guidance Programme in Government Schools of Telangana.
12.	07 March 2019	Meeting with Sri Srihari, Additional State Project Director, RMSA, Government of Telangana.	The meeting aimed to discuss further the possibilities of implementing LS&CG Programme in Telangana.



Sl. No.	Date	Meetings / Brainstorming Sessions / Exposure Visits	Highlights/Salient Features
13.	13 – 15 March 2019	CIPS team made a monitoring visit to Visakhapatnam and Srikakulam.	This was for an overall observation, providing suggestions for effective operationalization of the programme and other pedagogical observations.
14.	20 March 2019	CIPS team submitted a status report to the Commissionerate of School Education, Vijayawada through the respective DEO offices.	The report pertains information related to the implementation of the project across the three districts viz., Visakhapatnam, Srikakulam and East Godavari.
CIPS: Project Activities: Andhra Pradesh Greening Policy – 2019 – (01)			
15.	26 December 2018	CIPS team led by Director, CIPS had attended a meeting convened by the Managing Director, APG&BC at Vijayawada.	Discussions were held to finalize the draft greening policy- 2019.
CIPS: Project Activities: Mitigation of Human-Animal Conflicts – (02)			
16.	08 November 2018	A Preparatory meeting was held with Mr. Mathen Rajeev Mathew, Knowledge Partner, CIPS.	The meeting aimed to prepare and finalize the presentation on mitigation of human-animal conflicts for the forthcoming brainstorming session.
17.	10 November 2018	Conducted a brainstorming session chaired by the Director, CIPS on “Mitigating Human-Animal Conflicts to Double the Farm Income by Reducing Crop and Livestock Losses; Promotion of Bamboo and Agroforestry” at CIPS	A brief write-up has been prepared on the management of human-wildlife conflicts for circulation during the brainstorming session. The aim of the session is to prepare a comprehensive plan for attracting sponsorship from individuals and the corporate sector so that the activities are run from external financial help.

Sl. No.	Date	Meetings / Brainstorming Sessions / Exposure Visits	Highlights/Salient Features
CIPS: Project Activities: District Cancer Detection Centre – (02)			
18.	30 January 2019	CIPS team held discussions with Smt. Santhi Kumari, IAS, Principal Secretary, Health, Medical, and Family Welfare Department, Government of Telangana.	<p>The meeting was aimed to establish the District Cancer Detection Centre (DCDC) at Suryapet District. The following decisions were taken in the meeting:</p> <ul style="list-style-type: none"> ▪ To ascertain from Dr. Gavva Chandra Reddy and Rotary club, the maximum amounts that would be made available towards capital cost for purchase of equipment, mobile van etc. and recurring expenditure towards salaries of staff, drugs, medicines etc. <p>The CIPS team was requested to submit a short proposal mentioning the technical aspects involved in the project.</p>
19.	06 February 2019	CIPS team held discussion with the stakeholders of the project on 6 February 2019 at CIPS office.	Deliberated on the road map in establishing District Cancer Detection Centre (DCDC).

3.3. Video Conferences (VCs)/Skype Calls – (08)

CIPS organizes video conferences/skype calls based on the need of its core/project activity of CIPS. Further, CIPS encourages its staff members to participate in e-learning programmes through video-conferencing mode in view of the importance of updating the knowledge base, developing skills and infusing right attitudes and values in a continuous manner. These e-learning sessions include presentations, discussion forums, queries, clarifications, assignments etc.



Sl. No.	Date of the Event	Video Conferences / Skype Calls	Highlights/Salient Features
CIPS: Core Activities – (06)			
1.	07 June 2018	<p>Attended the Global Development Learning Network 2018 Blended Learning Program Seminar Series on Korea's Local Administration and Regional Development through video conference.</p>	<ul style="list-style-type: none"> ▪ Six (6) Video Conference sessions had been conducted till date. ▪ Capacity building of CIPS Staff. ▪ A knowledge sharing forum to get acquainted with the global best practices and innovations.
2.	26 June 2018		
3.	12 July 2018		
4.	26 July 2018		
5.	11 September 2018		
6.	18 September 2018		
CIPS: Project Activities: Mitigation of Human-Wildlife Conflicts – (01)			
7.	28 December 2018	A Skype Conference was held with Mr. Ashok Madaravally, Director, Pitney Bowes India along with Mr. Mathen Rajeev Mathew, Knowledge Partner, CIPS.	Discussions were held about the way forward in mitigating human-wildlife conflicts and explore the possibility of seeking funds from the Corporate Sector.
CIPS: Project Activities: Life Skills & Career Guidance Programme – (01)			
8.	08 February 2019	CIPS team participated in a video conference on 8 February 2019 organized by the Commissionerate of School Education, Govt. of Andhra Pradesh at Vijayawada.	The video conference was aimed to orient the officials of education department viz., District Education Officers (DEOs), Head Masters (HMs) and Principals of thirteen districts of Andhra Pradesh on conduct of psychometric test.



3.4. Presentations/Invited Sessions – (15)

Invited Sessions have an important role to add to the strategic agenda and storylines contributing to an overall idea that fits to the conference themes. CIPS is being regularly invited by the Administrative Training Institutes (ATIs) and other departments/institutions/organizations of various state governments to deliver sessions. The sessions delivered by CIPS have a high visibility as it help the participants improve their learning in a more interactive, topic specific way.

Sl. No.	Date of the Event	Presentations/Invited Sessions	Highlights/Salient Features
CIPS – Core Activities – (11)			
1.	11 June 2018	The Director had made a presentation at Environment Protection Training & Research Institute (EPTRI), Hyderabad.	The topic of the presentation was “Introduction to Biological Diversity – Biodiversity Act, its Relevance, Components and Implementation”.
2.	05 July 2018	On receipt of an invitation from ASCI for addressing the Area Programme Managers & City Programme Managers of NUHM, Odisha, a presentation was delivered on “Process Documentation of Best Practices in National Urban Health Mission (NUHM)”.	Covered the following topics: <ul style="list-style-type: none"> ▪ Definition & Objectives ▪ Importance & Benefits ▪ Purpose ▪ Ways to promote & nurture ▪ CIPS experience ▪ Short Films, Posters
3.	15 October 2018	On receipt of the invitation from Global Youth Biodiversity Network (GYBN) Regional Youth Capacity Building Workshop for Asia – the Director, CIPS has participated in the Inaugural programme and delivered a presentation on “National Reporting: Case India” at Telangana State Forest Academy, Dullapally on 15th October 2018.	This helped in image building of CIPS-ASCI and promoted CIPS among many officials and participants.
4.	23 October 2018	MCRHRD, Govt. of Telangana, CIPS team headed by the Advisor, CIPS has delivered a presentation on “Promoting Innovations in Public Systems – A Road Map”.	The session was attended by the Group – A Officers from Dept. of Atomic Energy as a part of their Management Development Programme (MDP).



Sl. No.	Date of the Event	Presentations/Invited Sessions	Highlights/Salient Features
5.	03 – 05 December 2018	As an invited speaker, Mr. C Achalender Reddy, IFS, Director, CIPS participated in 14th National Silviculture Conference on “Forest and Sustainability: Securing a Common Future” at Institute of Wood Science & Technology (IWST), Indian Council of Forest Research and Education, Bengaluru.	A presentation on “Challenges of Framing the Forest Policy in a Changing Socio-Economic Environmental Scenario” was given by the Director, CIPS.
6.	31 December 2018	As an invited guest speaker, Director, CIPS has attended state level Workshop organized by Kerala State Biodiversity Board for Govt. of Kerala Officials hailing from four departments viz. Forest department, Dairy Development, Animal Husbandry, Biodiversity Board at Trivandrum.	A presentation was made on “Understanding the Biological Diversity Act-2002: Challenges in its Implementation”.
7.	04 January 2019	On an invitation from Dr. MCRHRD Institute, Hyderabad, Govt. of Telangana, CIPS team led by the Director visited the institute to address the “Indian Statistical Service (ISS)” Officers as a part of their Mid-Career Training-cum-Management Development Programme.	Two sessions were delivered on “Promoting Innovations in Public Systems – A Road Map” & “An Exercise on Promoting Innovations in Public Systems.
8.	21 February 2019	On an invitation, the Director, CIPS participated in the “Future Farming Event” conducted by Valagro Biosciences Ltd., an Italy based company on 21 February 2019 at Hotel Le Meridien, New Delhi.	Director, CIPS made a presentation on the topic “Understanding the Biological Diversity Act for its Compliance”.

Sl. No.	Date of the Event	Presentations/Invited Sessions	Highlights/Salient Features
9.	02 March 2019	Considering the work done by CIPS in improving the governance mechanism across the country by promoting innovations, Dr. Humera Anjum, Asst. Professor, Centre for Public Policy, Governance & Performance, has invited the Director, CIPS for a Panel Discussion on Capacity Building Program on Good Governance and Effective Public Administration for officers of the Government of Bangladesh.	The Director, CIPS delivered a lecture on the topic “Challenges & Innovations in Governance in Developing Countries”.
10.	20 March 2019	Delivered a presentation on “Innovations in Water and Sanitation Management” during the Two Day All India Seminar on "Water and Sanitation Management" at The Institution of Engineers, Visvesvaraya Bhavan, Khairtabad, Hyderabad.	The best practices on Ecological Sanitation (ECOSAN), Use of Plastic Waste in Road Construction, ECO 365 Water Conservation Nozzles were showcased during the presentation. The concept paper on “Innovations in Water and Sanitation Management” as submitted by CIPS has been published in the workshop proceedings.
11.	22 March 2019	An invitation was received by the Director, CIPS from Dr. Sreerupa Sengupta, Asst. Professor, Centre for Human Resource Development, ASCI to deliver a lecture in the programme on “Creating Change Makers: Enhancing Skills of Women Professionals” sponsored by the Ministry of External Affairs (MEA), Government of India at CPC of ASCI.	The Director, CIPS delivered a presentation on “Sustainable Development and Public Service Delivery”. The program was attended by 27 women from 14 countries and majority of them were from government departments.

Sl. No.	Date of the Event	Presentations/Invited Sessions	Highlights/Salient Features
CIPS: Project Activities: Tribal Welfare Project – (04)			
12.	27 April 2018	Sensitized the ST engineering graduates of Andhra Pradesh at National Academy of Construction by delivering presentation on ‘Construct Innovatively, Renovate Successfully’. The training program is run by the TWD, GoAP.	<ul style="list-style-type: none"> ▪ Building the capacities of the students to take up Government civil contracts at the local level. <p>CIPS team also proposed to collaborate with NAC and take up joint projects.</p>
13.	04 May 2018		
14.	29 May 2018		
15.	13 June 2018		

3.5. Documentation/Proposal/Report Writing – (09)

Research is one of the principal activities of CIPS covering all issues pertaining to the core and project activities. The research activities enable CIPS to understand emerging issues arising from time to time and also learn from the practices that are captured in the form of documentation/proposal/reports.

Sl. No.	Date of the Event	Documentation / Proposal / Report Writing	Highlights/Salient Features
CIPS – Core Activities – (04)			
1.	23 July 2018	Prepared a comprehensive booklet incorporating the proceedings of the National Conference on “Strengthening the Process for Identification and Replication of Innovations in Public Systems”.	The booklet has been circulated to all the participating and non-participating ATIs both in soft copy and hard copy format.

Sl. No.	Date of the Event	Documentation / Proposal / Report Writing	Highlights/Salient Features
2.	02 December 2018	Prepared Information, Education and Communication (IEC) material viz. infographics for the Career Guidance and Counselling Centres (CGCC) Program and Zero-Investment based Innovations for Educational Initiatives (ZIIIEI) with the assistance of research interns.	The material would play a vital role in achieving the mandate of replicating the innovations.
3.	22 February 2019	On receipt of the invitation from the National Biodiversity Authority (NBA), the Director, CIPS attended the second meeting of the Expert Committee of NBA at Chennai, the Director, CIPS attended the meeting on 22 February 2019.	The Guidelines on ABS Regulations, 2014 were reviewed and suggested appropriate amendments.
4.	22 February 2019	Attended 'Policy Conclave - Road to 2019' held at ISB Campus, Gachibowli, Hyderabad.	The programme focused on various challenges viz., Unemployment, Representation, Environment, Caste, Rural-Urban divide, Freedom of expression, etc., faced by the youth and discussions were held with the experts and leaders of various national bodies to come up with tangible outputs.
CIPS: Project Activities: Tribal Welfare Project - (02)			
5.	19 September 2018	CIPS team submitted a detailed Note and PPT on the projects undertaken by CIPS for effective implementation of PESA to the Secretary, Ministry of Panchayati Raj, Government of India.	CIPS has expressed interest to work in collaboration with the Ministry of Panchayati Raj in strengthening governance in scheduled areas through PESA.



Sl. No.	Date of the Event	Documentation / Proposal / Report Writing	Highlights/Salient Features
6.	12 November 2018	Earlier CIPS team submitted a proposal to collaborate with the District Administration of Adilabad, Govt. of Telangana, to conduct a workshop on the implementation of PESA Act. CIPS has received a communication from the District Panchayath Office, Adilabad, and the proceedings of the District Collector, Adilabad sanctioning the project. In response to this, the Director, CIPS had addressed a letter to the District Collector, Adilabad conveying the consent and seeking the dates for a preliminary visit and for the conduct of the workshop.	This is one of the major replication efforts of CIPS. Initially, a Handbook for the members of Grama Sabha on the implementation of PESA Act in the context of Andhra Pradesh was prepared. CIPS was requested to customize the material for Telangana. The District Collector, Adilabad has sanctioned an amount of Rs. 3,13,796/- to CIPS towards organizing 3 Day Workshop for implementation of PESA Act.
CIPS: Project Activities: Life Skills and Career Guidance – (03)			
7.	28 November 2018	Prepared a module on “Life Skills and Career Guidance” in collaboration with Sri N Upendar Reddy, Advisor (Non-retention basis), CIPS, Sri Ramesh Rao, School Assistant & State Resource Group, Govt. of Telangana along with COIGN Consultants Pvt. Ltd.	The module is targeted to deliver Life Skills and Career Guidance to all the class IX and X students across the state of Andhra Pradesh.

Sl. No.	Date of the Event	Documentation / Proposal / Report Writing	Highlights/Salient Features
8.	18 December 2018	CIPS has formally entered into an MoU with the Commissionerate of School Education, GoAP, for the implementation of Life Skills and Career Guidance for 2 academic years viz. 2018-19 and 2019-20. Further, CIPS has also entered into a project specific agreement with COIGN Consultants Private Limited for smooth implementation of the cited project.	The project is not only a consultancy assignment for CIPS but also a major replication effort.
9.	25 February 2019	As requested by the Commissionerate of School Education, Govt. of Andhra Pradesh, CIPS team along with its Knowledge Partner COIGN Consultants Pvt. Ltd. has submitted latest report on the completion status of Implementation of Life Skills and Career Guidance for 9th and 10th class students in the districts of East Godavari, Srikakulam and Visakhapatnam.	For the purpose of Biometric Attendance, the team of CIPS and COIGN Consultants Pvt. Ltd. has submitted Trainers names along with school names to the Commissionerate of School Education, Govt. of Andhra Pradesh.

3.6. Publications – (03)

Information is regarded as a resource, which contributes to the achievement of organizational goals. The value of information as an asset is maximized through its effective management. , One of the core mandates of CIPS is to make concerted efforts on a continuous basis to effectively disseminate information related to the innovative and best practices in public systems. In fulfilling this mandate, CIPS contributes regularly by publishing articles in various journals and workshop proceedings of national repute.



“Improving Governance in Public Systems” – YOJANA Magazine, January 2019

Authors: Shri C. Achalender Reddy, IFS, Director-CIPS

Mr. Avik Chakraborty, Project Officer-CIPS

‘Yojana’ is a widely circulated theme-based journal brought out by Publications Division, Ministry of Information & Broadcasting. Brought out in 13 languages, the journal has a combined circulation of over 2.0 lakhs. The journal provides a forum for discussion on subjects relating to planning and development and other socio-economic issues of the country and also seeks to provide feedback to the policy makers. It is valued by scholars and students and analysts as well as common readers for in-depth analysis on various topics. The theme of YOJANA January edition was “Innovation”. CIPS contributed an article on “Improving Governance in Public Systems” with real life examples of innovations that have made a difference to the lives of the common man.



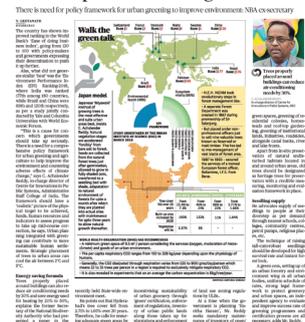
YOJANA - a development monthly journal.

“Time to paint the town green” – The Hindu, May 2018

Contributor: Shri C. Achalender Reddy, IFS, Director-CIPS

The Director, CIPS contributed to the publication of an article, “Time to paint the town green” in The Hindu, one of the leading English dailies. The article highlights the importance of integrating urban planning with greening to help improve the environment and countering adverse effects of climate change. While adequate stress has been given on ensuring green areas by incentivizing sustainability of urban greenery through ‘green’ certification, enforcement of regulations etc., other best practices of growing trees in an effective manner have also been referred to. The article anticipates the need for policy framework for urban greening to improve environment.

Time to paint the town green



“The Hindu” - English Daily

Concept Paper on “Innovation in Water and Sanitation” – National Seminar on Water and Sanitation Management by the Institution of Engineers (IEI) (India), Telangana State Centre, March 2019

Author: Mr. Avik Chakraborty, Project Officer-CIPS

The Institution of Engineers (India), a premier professional body for engineers, established in 1920 and incorporated by Royal Charter in 1935, has been serving the cause of engineering science and technology for more than a few decades. It remains the only professional body in India to be



Workshop Proceedings

accorded this honour. It has in its fold more than 2,00,000 professional engineers and it operates through 123 State and Local Centres across the country and six chapters abroad.

The Telangana State Centre, formed after bifurcation of erstwhile Andhra Pradesh State, has been conducting All India Seminars under the aegis of various Engineering disciplines on subjects of national importance that need to be addressed by the policy makers. With this objective, the IEI, Telangana State Centre has contemplated to conduct Two-Day All India Seminar on “Water and Sanitation Management” during 19-20 March, 2019 under the aegis of Environmental Engineering Division in association with Hyderabad Metropolitan Water Supply and Sewerage Board; Rural Development Forum-Southern Regional Centre, Hyderabad and Sustainable Development Forum, IEI, Patna. The main objective of the Seminar was to provide common platform for the experts to discuss and deliberate on Water and Sanitation issues in the areas of Water Pollution; Waste Water reuse etc. and the recommendations of the above Seminar has been circulated to the concerned implementing agencies.

CIPS contributed a concept paper on “Innovation in Water and Sanitation” which found a place in the Technical Volume brought out by the IEI for distribution to the delegates as well as to various related organizations.

3.7. Participation of CIPS in Training Programmes

Emphasis on capacity building of CIPS’ functionaries has been one of the principal endeavors of the Centre. As a part of this endeavor, the staff members of CIPS are being nominated to actively participate in the training programmes largely addressing the various capacity building issues.

National Level Certification Course on Mentoring Skills – Sponsored by the Department of Personal and Training, Ministry of Personal, Public Grievances and Pensions, Government of India

1) 13 – 15 March 2019 attended by Mr. Vikranth Reddy, Project Assistant, CIPS

The course overview was presented by master trainers, handouts of the course were distributed and each of the participants was asked to deliver a presentation on their respective perspectives on mentoring skills. Mr. Vikranth Reddy representing CIPS delivered presentation on Mentoring Methodology



Mr. Vikranth Reddy participating in group activity.

on how the performance of the 'Mentor' helps the growth of the organization with implementation of the monitoring skills. The training course also involved the participants in role plays where each participant was given a role to act as a mentee, mentor and an observer respectively to understand the implementation of monitoring skills in the real context.

2) 18 – 20 March 2019 attended by Mr. Thota Manish, Project Assistant, CIPS

Dr. Marri Channa Reddy Human Resource Development Institute (MCRHRDI) of Telangana, Govt. of Telangana organized a three-day National Level Certification Course on Mentoring Skills at Hyderabad. The main aim of the course was to involve the officials in the public services, both as individuals and as members of staff in organizations, faced with continually increasing challenges and are expected to make best use of new technologies and systems; to work more efficiently; and to offer best services



Mr. Thota Manish sharing his experience on mentoring system

to beneficiaries. The challenges being faced require significant changes viz behavioral, operational and technical- where people have to learn new ways of working and probably, discarding out of data knowledge, skills and attitudes. Mr. Manish Thota representing CIPS gave a presentation on the benefits to different members involved in the mentoring system. The course had two main features, namely, Distance Learning and Workshop. The course involved role play where each participant was made to play roles as Mentor, Mentee and Observer in order. Then review was taken, and SWOT analysis was done on the roles. The qualities of the listening and the effective listening were explained in detail. The key counselling skills required for the mentoring were also discussed.

4

Major Accomplishments – 2018-19

The following activities are the major accomplishments of CIPS:

4.1. One and a Half – Day National Conference on Strengthening the Processes for Identification & Replication of Innovations in Public Systems held on 23rd April 2018

The national conference on “Strengthening the Processes for Identification & Replication of Innovations in Public Systems” organized by CIPS was flagged off on 23rd April 2018. As a part of the mandate of CIPS and in line with meeting the broader objectives of strengthening the replication of innovative/best practices in public systems, CIPS had organized this national conference with an aim to tackle the key challenges that the State Innovation Councils and similar such agencies are facing and to support the replication of the innovative/best practices. Some of the country’s most aspiring minds gathered to identify most pressing local and national problems, ideate solutions, develop replication methodologies, and suggest policy interventions to spur innovations in respective states. The representatives from State Innovation Councils (SInCs), Administrative Training Institutes (ATIs) and similar such agencies participated in this national conference to shortlist the practices that will be considered for future replication.

The conference was intended to strengthen the capacity of the related stakeholders by achieving the following objectives:

- **Exchange views** and facilitate to assess the structure and functioning of SInCs and ATIs and role of other similar such organizations in this process;
- **Examine support** extended by the State Governments to promote innovations in the states;
- **Encourage young talent** and support local universities, colleges, Medium & Small-Scale Industries (MSME), R&D Institutes for promoting innovations;

- **Map opportunities** for innovations in the state;
- Discuss and suggest ways to prepare an “Innovation Roadmap 2018 – 2020” for the states
- **Encourage** technical departments like Forest, Environment, Agriculture, PWD, Animal Husbandry, Fisheries, Health, etc. to develop new and efficient technologies, modernize the execution of works in field and deliver services to the people;
- **Understand the role of ATIs** in orienting personnel of various Govt. Departments towards promoting innovative culture;
- **Prompt public service departments** like Revenue, Civil Supplies and Social Welfare, Information Technology, Urban Development, Municipalities to innovate in simplifying procedures in delivery of services

The inaugural address of the national conference was delivered by Shri K. Padmanabhaiah, IAS (Retd.), Chairman, Court of Governors (CoG)-ASCI & Former Home Secretary, Govt. of India.



Shri K. Padmanabhaiah, IAS (Retd.), Chairman, Court of Governors - ASCI & former union Home Secretary delivering key note address during the conference

The Chairman, CoG-ASCI called for promoting innovation in public systems in a big way. In his highly motivating and enlightening lecture he explained the concept of innovation, the need for reforming the existing systems and practices of service delivery and making government more citizen friendly, transparent and effective. He explained with examples taken from his life as well as from the current day innovations from local level to global level and impressed upon the urgent need for ‘re-inventing’ government.

CIPS has brought out a comprehensive booklet detailing the session wise proceedings of the national conference. The conference was divided in following sessions:

Session – I: Understanding & Showcasing Innovations

The session was chaired by Shri C. Achalender Reddy, IFS, Director – CIPS. He summed up the entire session by putting forward the following action points subject to availability of funds, personnel etc.

Increase the outreach of Kalinga Institute of Social Sciences (KISS) model school, Bhubaneswar, Odisha in all the states by setting up KISS model schools beginning with the districts with higher marginalized population.

Strengthen the district schools by building partnerships and collaborating with the government and non-government agencies.

Work collaboratively with One World Foundation India, New Delhi to identify the ICT-assisted innovations and appropriate e-tools for knowledge management to reach development benefits to grassroots communities.



Proceedings of the Workshop

Session – II: Role of Institutions in Identification & Dissemination of Innovations

Shri M.V Krishna Rao, IPS (Retd.), Former Director General of Police (DGP) – Sashastra Seema Bal chaired the session and put forward the following action points:

Collaborate with NIFI for:

- Scouting, Documentation and Database Management
- Dissemination of information & Social Diffusion
- Organizing Festival of Innovations

Collaborate with Sri Aurobindo Society (SAS), Puducherry, Tamil Nadu for:

- Conducting programmes to orient teachers to innovation as a concept
- Facilitating annually wide-scale systematic implementation of zero-investment ideas.
- Reaching out more states and schools across the country.



Session – III: Challenges in Replication of Innovations

Shri D. Chakrapani, IAS (Retd.), Director General-Andhra Pradesh Human Resource Development Institute (APHRDI), Govt. of Andhra Pradesh chaired the session and stressed upon the following action points:

- Explore the possibility of replication of the Vision Centre model of Aravind Eye Care System (AECS), Madurai, Tamil Nadu to other States/UTs.
- Submit proposals to the interested states.
- Design and develop career guidance and counselling centres in educational institutes across the country.

Session – IV: Understanding the Objectives and Drivers

Shri Ch. Veerabhadru, Advisor, CIPS chaired the session by summing up and putting forward the following action points:

- Identify the innovative best practices of the participating states.
- Prepare short write ups on the identified innovations.
- Encourage a cross sharing of information with the other parts of the country.

Session – V: Mapping Out the Indicators – Group Presentations

Following are the key take-aways of this session:

- Showcasing the replication projects of CIPS.
- Understanding the importance of innovations in public systems.
- Sharing the experiences gained from several field visits of CIPS.

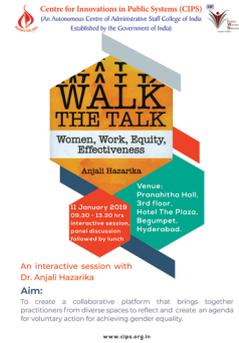
Session – VI: Identification of Priority Areas, Action Plan & Wrap up

Director, CIPS had summed up all the sessions and put forward the following key take-aways:

- Provide institutional support in scouting, spawning, sustaining and scaling up innovations and helping their transition to self-supporting activities.
- Build linkage between the academicians & policy makers and create a knowledge network to link various stakeholders through application of information technology (IT) and other means.
- Promote wider social awareness and possible applications of the know-how generated as a result of these initiatives in commercial or social spheres and encourage its incorporation in educational curriculum, developmental policies and programs.
- Lay down time-bound targets.
- System for regular review on progress and impact.
- Fix responsibility/accountability for all the stakeholders.

4.2. Half-Day Interactive Session and Panel Discussion with Dr. Anjali Hazarika – (Member of Steering Committee, CIPS-ASCI) – “Walk the Talk: Women, Work, Equity, Effectiveness” held on 11th January 2019

One of the core mandates of the CIPS is tracking and replication of innovations in public systems. While implementing this mandate, CIPS has found enormous inequalities on gender issues in Education, Health, e-Governance and Urban Governance. Thus, CIPS organised this interactive session on 11th January 2019 to address gender inequality to hasten the dissemination of innovations for overall development of the society. This session provided an opportunity to explore various dimensions of Equality, Diversity & Inclusion and the role that employers, governments, NGOs, women and men can play in creating change and a more equal world.



Event Flyer



Participants and Panelists during Half-Day Interactive Session and Panel Discussion with Dr. Anjali Hazarika – (Member of Steering Committee, CIPS-ASCI) – “Walk the Talk: Women, Work, Equity, Effectiveness” held on 11th January 2019

Author, Executive Coach and Leadership Facilitator Dr. Anjali Hazarika is a member of Steering Committee of CIPS. She is actively involved with research-based advocacy on women’s leadership issues at workplaces. She Co-founded the Forum for Women in Public Sector and has been its President for four years. She has served as the Founding Director of National Petroleum Management Programme (NPMP) and is also the Author of an award-winning book “Daring to Dream: Cultivating Corporate Creativity Through Dreamwork”.



The book, “Walk the Talk: Women, Work, Equity, Effectiveness” authored by Dr. Anjali Hazarika grows directly out of the personal challenges the author grappled with, the conversations she has had with women in a variety of settings, and the constructive debates with corporate representatives and policy planners on how the process of change should be initiated. It asserts that the responsibility of enhancing gender diversity at the workplace does not lie entirely with the companies, although much work needs to be done by them, but with several stakeholders—the government, NGOs, men, and women themselves—all of whom need to work together to bring about an equitable environment for women at the workplace. When these stakeholders operate in isolation they are less effective but add greater value when networked.

The half-day interactive session brought together around 60 participants belonging to diverse fields such as academia, government and corporate organization, non-governmental organization, homemakers, entrepreneurs and media group.

4.3. Three-day workshop on Customization of Training Module and Implementation of Panchayats (Extension to the Scheduled Areas) Act (PESA) at ITDA Utnoor, Adilabad

CIPS has prepared a handbook on the implementation of PESA Act for the state of Andhra Pradesh as entrusted by the Tribal Welfare Department. CIPS has convened a series of brainstorming sessions and the services of nationally renowned experts were utilized in preparing this module. This endeavour was first of its kind in the country among the (10) schedule V states.

In this endeavor, CIPS team met District Collector, Adilabad who requested CIPS to customize the module to the needs of Telangana state, specifically to suit Adilabad district and as such to conduct a 3-day workshop on PESA Act at ITDA Utnoor, Adilabad. CIPS has convened a meeting with domain experts, district PESA coordinators from Adilabad, Kumram Bheem Asifabad districts, officials from ITDA Utnoor to customize the module accordingly. CIPS team had undertaken preliminary visits to ITDA Utnoor and collected field level inputs from Luxettipet village, deliberations were made with the line department officials, and language experts. Accordingly, the module was changed into the Telangana dialect wherein the present Telangana government schemes viz. Rythu Bandhu, KCR kit, Mission Bhageeratha, Amma Vodi etc. were incorporated into the handbook.

Day 1: The first day of the workshop was targeted to build the capacities of District PESA Coordinators, PESA mobilizers, Rai centre/medi members. Around (200) members participated on day 1.

The module prepared for the members of Grama Sabha on the implementation of the PESA Act was officially launched.

The following are the highlights from the session:

- Historical background of tribes, special constitutional provisions for scheduled tribes.
- Difference between Schedule V and Schedule VI states in Indian Constitution.
- Provisions of PESA Act, role of Grama Sabhas in preparing the list of beneficiaries.
- Process of conducting Grama Sabhas.
- Provisions of Recognition of Forest Rights (RoFR) Act, rights over minor forest produce.
- Land Transfer Regulation (1 of 70).
- Managing minor water bodies; role of Grama Sabha, Grama Panchayat, Mandal Parishad, Zilla Parishad.
- Granting licences to liquor shops.
- Regulating money lending activities.

Day 2: Provisions of PESA Act, the target group for the meeting are Mandal Panchayath Development Officers, Panchayat Extension Officers, and Panchayat Secretaries. Mr. Vedma Bhojju, PESA District Coordinator, has moderated the session and gave his insights on the conduct of proceedings of day 1.

Day 3: Conduct of mock Grama Sabha at Narsapur (B) Village, Adilabad

CIPS team headed to Narsapur- B village on the last day. Narsapur – B is a notified Grama Sabha village under which the habitations of Narsapur -B, Gotti and Narsapur-K would fall. The meeting started off with an introductory note addressed to the members of Grama Sabha, PESA mobilizers. The Sarpanch and Deputy Tahsildar were present, and the process of electing vice-president and secretary was explained in detail to the members. Further, as a part of the mock Grama Sabha proceedings, a Vice-president and Secretary were elected.



District PESA Mobilizers, Rai Centre/Medi members participating on day 1(13-02-2019) of workshop on implementation of PESA ACT, ITDA Uttoor, Adilabad, Telangana.



Mr. CH NV Ashish, Project Officer, CIPS briefing about the role of CIPS in preparing the training module for implementation of PESA ACT 1998.

This is considered as one of the prestigious projects of CIPS to be replicated in state of Telangana, in line with the handbook prepared for the state of Andhra Pradesh on implementation of PESA Act.



Convening Mock Grama Sabha At Narsapur(B) Village, Adilabad, Telangana(15-02-2019).



Convening Mock Grama Sabha At Narsapur(B) Village, Adilabad, Telangana(15-02-2019).

4.4. Three-day training course on ‘Innovations and Best Practices in Good Governance’ in collaboration with Centre for Innovation and Future Studies, Assam Administrative Staff College (AASC) at Guwahati

The three-day training course was a good mix of presentations and group activities. The programme was devised in such a way that it is interactive, and it served as a knowledge sharing platform. The aim of the course was primarily to nurture a culture of identifying, promoting innovations within the government sphere.

The concept of innovation/best practice for good governance was introduced and CIPS’ role in scouting, documenting, disseminating and replicating innovations was stressed upon. The officers were explained about the parameters, factors influencing innovations in detail with elaborate examples.



Sitting (L to R) : Mr. C. NV Ashish (Faculty, CIPS), Shri A. Chakraborty (Faculty, CIPS), Dr. R.M. Dubey, IFS (Retd.), In-charge Head, CI & FS, Shri G.M. Hazarika, IAS (Director of Training), Shri V. Ch. Veerabhadru (Advisor, CIPS), Ms. P Swathi (Faculty, CIPS), Ms. P. S. Vidya (Faculty, CIPS)
Standing 1st (L to R) : Mrs. R. Chakraborty, ACS (Course Co-ordinator), Smti. L. Datta, Shri P. Rajkumar, Smti. D. Biswas, Smti. M. Rabha, Shri P.P. Das, Shri. M. Sarma, Smti. S. Pegu, Smti. D. Goala, ACS, Shri S.K. Borah, Mrs. K. Rajkhowa, ACS (Course Co-ordinator).
Standing 2nd (L to R) : Shri G.C. Kalita, Shri B. Bordoloi, Dr. J. Das, Shri S.K. Saikia, Shri R. Baruah, Kh. S. Alam, Shri B. Kalita, Mr. S.M. Ahmed.
Standing 3rd (L to R) : Shri T. Gogoi, Shri M. Malakar, Shri R. Deka, Mr. N. Ahmed, Shri M. Chutia, Shri S.P. Medhi, Shri U.P. Shyam.

Participants and Speakers during Three-day training course on ‘Innovations and Best Practices in Good Governance’.



The role of RTI, ethics in good governance process has been underscored. Also, the ways and means to mitigate disasters in the state of Assam have been elaborately discussed.

The officers were also introduced to a set of best practices cutting across the various disciplines of education, health, urban governance as follows:

- Mother tongue based multi-lingual education
- Kalinga Institute of Social Sciences (KISS) model school
- Use of plastic in road construction
- Zero-Investment based innovations for education initiatives
- Eco-San toilets

The group activity of identifying a state specific problem statement, constructing a problem-solution tree for that enabled the officers to draft a comprehensive road map to mitigate the problem.

4.5. Implementation of Life Skills and Career Guidance for two academic years viz. 2018-19 and 2019-20

The Commissionerate of School Education, Govt. of Andhra Pradesh has come forward with a proposal to take up 'Life Skills and Career Guidance Programme' on a large scale for class IX and X students across the Govt. Schools in the State. Post a rigorous process of scrutiny, CIPS was shortlisted along with (2) training partners viz. Nirmaan, i-Dreams Career for implementing the project. In order to have a better understanding of the operational level implementation of the project, a team from Rashtriya Madhyamik Shiksha Abhiyan (RMSA), O/o Commissioner of School Education, Andhra Pradesh has been deputed to the CIPS office and as well as to ITDA, Seethampeta to gather the feedback on similar such intervention 'Career Guidance and Counselling Centres Programme' which is being implemented by CIPS with its technical partner COIGN Consultant Services Pvt. Ltd. in Srikakulam District.

The feedback from RMSA was positive and the Commissionerate came forward for the implementation of a similar programme in all the government secondary schools across Andhra Pradesh. The programme is being implemented to about 7.5 lakh government school students across 13 districts of Andhra Pradesh.

Before commencing the programme, CIPS has convened a series of brainstorming sessions with the officials from the O/o Commissioner of School Education, training partners, subject matter experts and eventually arrived at a consensus on the content that needs to be delivered to class IX and



X students. CIPS was allocated (3) districts viz. East Godavari, Visakhapatnam and Srikakulam and is closely monitoring the programme for its effective implementation.



CIPS has been shortlisted as one of the training partners by The Commissionerate of School Education, Govt. of Andhra Pradesh for “Implementing Life Skills and Career Guidance” to 9th and 10th Class students of Government of Andhra Pradesh



CIPS team participating in the planning meeting on the conduct of Psychometric tests and Documentation of the Project on Life Skills and Career Guidance with Sri Prabhakar Rao, Director, RMSA, Commissionerate of School Education along with Ms. Anuradha Reddy, TSG Consultant and SIET team.

The programme is focused on training the students directly in the classroom for 10 Hours per school. The physical target for CIPS is to cover (1425) schools and (2,11,334) students, which is a massive exercise in terms of a number of students and geographical spread of schools is over 3 districts viz., East Godavari, Visakhapatnam and Srikakulam. This is a unique project wherein the CIPS has been replicating innovations in the priority area of Education, as the purpose of education is to develop children and youth in a holistic manner.

During, field visits and interaction with Head Masters, Teachers, Parents and Students it was understood that the programme has a deep impact on developing an idea on Life Skills and awareness, a broader overview on the available career options both to the teachers and students.



Andhra Pradesh Greening Policy – 2019

Centre for Innovations in Public Systems (CIPS) has been entrusted with the preparation of “A Comprehensive Policy for Greening and Beautification of Non-Forest Lands for the State of Andhra Pradesh – to create ecologically sustainable green spaces and improve the ambience and quality of life in the State” by Andhra Pradesh Greening & Beautification Corporation (APG&BC), erstwhile Andhra Pradesh Urban Greening & Beautification Corporation Limited (APUG&BCL), Govt. of Andhra Pradesh on 12th June 2017.



CIPS team with the representative of APG&BC, Government of Andhra Pradesh at APG&BC, Vijayawada.

In order to adhere to timelines, CIPS has engaged several knowledge partners/consultants/professionals/experts/academicians from organizations of national repute like Indira Gandhi National Forest Academy, Indian Institute of Forest Management, Goa University, Goa Forest Development Corporation, Goa Forest Training School, etc. in the areas of botany, biodiversity, taxonomy, ethno botany, plant anatomy, wildlife, eco-restoration, eco-tourism, innovative livelihoods, urban greening, landscaping and afforestation with indigenous species, lake restoration, development/planning of city parks, river cruises among others based on their C.V and general reputation.

CIPS team had attended “National Seminar on Tree Transplantation” organized by APG&BC to interact with experts in understanding the technical aspects related to tree translocation. Several deliberations were held with the above-mentioned knowledge partners at Goa, Vijayawada and Hyderabad towards fine-tuning the draft policy.

Based on the extensive research and deliberations held with the domain experts/knowledge partners, it can be said that, this policy is the first of its kind in the country and holds the potential to usher in a greening movement in all urban areas of Andhra Pradesh. This policy recognizes the concerns of the people by providing intangible benefits like improved quality of life in terms of health and well-being, reduction of pollution, soil and moisture conservation besides taking care of aesthetics and recreational needs of people. In short, the policy has all the features required ranging from human resources to viable financial options to undertake massive greening programmes in urban areas with a people-centric approach.

4.6. 12th Advisory Council Meeting (ACM) of CIPS held on 25th October 2018



12th Advisory Council Meeting chaired by Shri S.K Joshi, IAS, Chief Secretary to Govt. of Telangana and Chairman – Advisory Council, CIPS

The 12th ACM of CIPS was chaired by Shri S.K Joshi, IAS, Chief Secretary to Govt. of Telangana and Chairman – Advisory Council, CIPS. Shri C. Achalender Reddy, IFS, Director, CIPS extended warm greetings to all the Advisory Council Members and expressed special thanks to the Chairman, Advisory Council-CIPS for chairing the meeting. He gave a brief account of the genesis, mission and vision of CIPS and subsequently requested the members to take up the agenda items for discussion.

The Chairman, Advisory Council, CIPS delivered the opening remarks and stated that he has gone through the detailed agenda notes of the Meeting and could get an idea about the activities of CIPS. While indicating that there is a significant objective behind the establishment of CIPS, he requested the members to take up the agenda items for discussion. With the introductory remarks from each of the Advisory Council members including Prof. Nirmala Apsingkar, Director General, ASCI, agenda items were discussed.

4.7. 19th and 20th Steering Committee Meeting (SCM) of CIPS held on 26th April 2018 and 25th October 2018

The 19th SCM of CIPS was chaired by Shri R.H. Khwaja, IAS (Retd.), Director General, ASCI & Head – Steering Committee, CIPS. The Head, Steering Committee, CIPS welcomed the distinguished members of the committee. Shri C. Achalender Reddy, IFS, Director, CIPS made a brief presentation to the members to explain how CIPS is moving forward with a reoriented approach as per the given mandate. Accordingly, the agenda items were discussed. Suggestions were given to strengthen the administrative and financial systems within the organization and continue the replication efforts vigorously.

The 20th SCM of CIPS was chaired by Prof. Nirmala Apsingkar, Director General (i/c), ASCI & Head – Steering Committee, CIPS. She welcomed the members of the Steering Committee and initiated the discussion. In her opening remarks, she sought for views of members on the agenda items. Accordingly, Agenda Items were discussed.



20th Steering Committee Meeting chaired by Prof. Nirmala Apsingkar, DG (i/c), ASCI & Head – Steering Committee, CIPS

5

Partnerships/ Collaborations

CIPS has been performing knowledge integration through networking, collaboration with a number of department / organization / institution on programme based activities for training, research, documentation etc. The partnerships/collaborations are aimed at identifying the training and research requirements of both the organizations so that the calendar of activities can be planned and finetuned. The objective is also to review and share the programmes and experiences including best practices of the States and to take up various activities through the following:

5.1. Exchange of research and Resource Persons

Promoting the exchange of resource persons for guest lecturers, take up joint research projects and interaction on issues relating to best practices/innovations on mutually agreed terms.

5.2. Hosting and Visiting Delegations

Facilitating exchange and hosting of distinguished academics, civil servants and thinkers to deliver public lectures and conduct seminars/workshops or any other suitable activity that relates to the issues of governance and public administration. Workshops are held at a regular interval to disseminate ideas on innovation so that gradually an ambience that nurtures innovation is built up with a view to promote stronger links and interaction between academics, researchers and policy makers.

5.3. Exchange of relevant publications/information

- Sharing publications brought out by both the institutions.
- Developing an online portal to enable real time interaction among various stakeholders, viz. faculty, students, administrators and policy makers, industry and parents.
- Chalking out a list of problem areas in the public systems that require innovative solutions.



These may also be considered for being taken up as research topics.

5.4. Joint Collaboration efforts

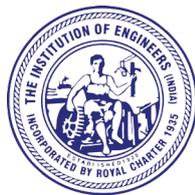
- Identifying opportunities for implementing the ideas brought forward
- Liaising with the appropriate Government Officials to help them see the merits in the implementation of the joint initiatives.
- Helping eliminate any road-blocks or bottlenecks that may arise during execution.
- Showcasing the success of the initiatives across various agencies
- Improving the effectiveness of the conceptualization and implementation of initiatives, or the scaling up of the same based on the inputs from public channels.

5.5. Sharing Infrastructure Facilities

Sharing the infrastructure including accommodation and other conference hall facilities on mutually agreed terms.

CIPS has established linkages by signing MoUs with the following Departments/ Institutions/ Organizations during 2018 – 19:

Sl. No.	Name of Institute /ATI	State	Date of signing
1.	Administrative Training Institute, Mysuru	Karnataka	12.03.19
2.	The Institution of Engineers (INDIA)	West Bengal	21.02.19
3.	Samagra Shiksha (RMSA)	Andhra Pradesh	26.06.18
4.	Himachal Pradesh Institute of Public Administration	Himachal Pradesh	21.06.18





6

Management and Staff

Sl. No.	Name	Designation	Date of Joining
Senior Management			
1.	Mr. C. Achalender Reddy, IFS	Director	06.02.2017
2.	Mr. V. Ch. Veerabhadru	Advisor	07.12.2016
Finance and Administration			
3.	Mr. C. Muralidhar	Manager (F&A)	15.09.2014
Project Officers			
4.	Mr. Avik Chakraborty	Project Officer	29.10.2013
5.	Ms. P. Swathi	Project Officer	03.12.2013
6.	Mr. Sipoy Sarveswar	Project Officer	08.03.2017
7.	Mr. Choragudi NV Ashish	Project Officer	01.05.2016
PS to Director			
8.	Mrs. K. Manjuvani	PS to Director	02.07.2018
Consultant			
9.	Mr. Mahendra Kumar	Consultant (F&A)	15.03.2018
Project Research Associates			
10.	Mr. Mohammed Ahmed	Project Research Associate	15.11.2014



Sl. No.	Name	Designation	Date of Joining
11.	Mrs. Sanga Sindhoor Yadav	Project Research Associate	02.05.2016
12.	Mr. Anand Kumar	Project Research Associate (F&A)	20.03.2018
13.	Mrs. P. Srividya	Project Research Associate	26.04.2018
Project Assistants			
14	Ms. S. Manojna	Project Assistant	01.09.2015
15	Ms. K. Naga Jyothi	Project Assistant	28.03.2016
16	Ms. Deepa Das	Project Assistant	11.08.2017
17	Mr. Thota Manish	Project Assistant	08.01.2018
18	Mr. J. Ramana Reddy	Project Assistant	11.01.2018
19	Mr. Madabushi Venkata Vasudev	Project Assistant	01.02.2018
20	Mr. T. Vikranth Reddy	Project Assistant	26.11.2018
21	Mrs. Mounika Mohan Kotagiri	Project Assistant	29.11.2018
22	Mr. Ayushya Singh	Project Assistant	02.01.2019
23	Mr. Sai Kranthi Kiran	Project Assistant	03.01.2019
24	Mr. P. Akshith	Project Assistant	01.02.2019
25	Ms. Samiksha Kanauji	Project Assistant	06.02.2019
Junior Project Assistant			
26	Mrs. P. Vanisha	Junior Project Assistant	14.03.2018
Office Aides			
27	Mr. J. Ravi Babu	Office Aide	22.02.2011
28	Mr. G. Ramesh Kumar	Office Aide	07.04.2012



Profile of Director, CIPS

Mr. C. Achalender Reddy belongs to 1986 Batch of Indian Forest Service, currently holding the position of Director, Centre for Innovations in Public Systems, Administrative Staff College of India, Hyderabad. Previously, held the post of Managing Director, Goa Forest Development Corporation; Served in various capacities for about 30 years in Arunachal Pradesh, Andaman & Nicobar Islands, Goa, and as Additional Secretary, Tourism in erstwhile united Andhra Pradesh, and also as Secretary, National Biodiversity Authority (NBA) at Chennai.

He is credited with Awards and Commendation letters from Chief Secretaries, Central and State Level Ministers for his outstanding work and professionalism throughout his career. Mr Reddy is a popular guest Speaker at various Universities, Institutions and Academies imparting training to All India Service Officers. He was given “Wildlife Service Award” by the Sanctuary Asia Magazine for his outstanding contribution to wildlife conservation in general and particularly for sea turtle protection in Goa.

He is having field knowledge, expertise and experience in subjects like Biodiversity, Environment, Forestry, Tourism, Agriculture and Rural development. Besides, he has experience in representing India and also in holding negotiations at international level by virtue of his stint in NBA. Based on the concept paper prepared by him the Goa government has for the first time established an “Ecotourism Wing” in the Forest Department way back in 1999.

In his capacity as Secretary NBA, played a key role in assisting Ministry of Env’t and Forests in successfully organizing a mega international event – Eleventh Conference of Parties (CoP-11) to Convention on Biological Diversity in October, 2012 at Hyderabad which was graced by Hon’ble Prime Minister of India besides delegates from 175 countries.

Appointed by National Biodiversity Authority as Chairman, Co-Chair and Member in a number of National Level Expert Committees on Red Sanders, Normally Traded Commodities and Biodiversity Management Committees etc. Nominated as a Member of Jury – for the India Biodiversity Awards-2016 a joint initiative of MoEFCC, GoI and UNDP. In NBA, he played a vital role in establishing “Centre for Biodiversity Policy and Law” in collaboration with Norwegian agencies. Recognizing his extraordinary contribution in bringing out National Access and Benefit Sharing (ABS) Guidelines under the Biological Diversity Act, 2002 and matters related to Biodiversity he was designated as – “Expert Consultant” to Ministry of Environment, Forests & Climate Change and NBA.



Profile of Advisor, CIPS

Shri Vadrevu Ch. Veerabhadru was born on 28th March 1962 in a tribal village in East Godavari district, Andhra Pradesh. He obtained the master's degree in philosophy from Andhra University in 1985. After working in the Department of Telecommunications at Rajahmundry, he joined Tribal Welfare Department in Government of Andhra Pradesh in 1987.

He worked as district tribal welfare officer in the districts of Vizianagaram, Vishakhapatnam, Kurnool and Adilabad from 1987 to 1995. He worked as project officer of ITDA at Srisailam from 1997 to 2000. He assisted as the commissioner of tribal welfare from 2000 to 2008 as joint director in planning and looked after the finance, planning, monitoring of tribal welfare programmes in the state. He subsequently became additional director and served the department till 2016.

During his tenure in the department from 1987 to 2016 he has put in efforts for development of tribal education, in universalizing primary education in tribal areas, improving quality of tribal education, designing various programmes for tribal development and formulating and monitoring tribal sub plan and other related programmes. He also served as managing director, AP State Tribes Cooperative Finance Corporation Limited (TRICOR), Director, Tribal Cultural Research and Training Institute, Joint Secretary, APTWREIS (Gurukulam), Executive Director, Tribal Power Company and managing director, AP Tribal Mining Corporation Limited.

Mr. Veerabhadru is also a writer. He has brought out (5) volumes of poetry, (3) volumes of literary criticism, a volume of short stories, and a collection of travel writing. He has edited and translated a collection from the western philosophy and from the writings of Immanuel Kant. He translated (5) books written by Dr. APJ Abdul Kalam and (3) books of Gandhian literature.

He has chronicled his experiences in universalizing primary education in tribal areas in the name of "Konni kalalu: konni melakuvalu". The Government of Andhra Pradesh has made available copies of the book in all the primary schools in the state as an essential reading for the teachers.

Mr. Veerabhadru received the best translation award from Sahitya Akademi, New Delhi for the year 2008 for the translation of "Ignited Minds" of Dr. Kalam. He also received various awards including telugu university awards.

Mr. Veerabhadru attended a certificate course in poverty alleviation programme from IDPM, University of Manchester, UK and as part of the course he has done a field study of the economy of Malaysia also. He has been a guest faculty for the staff training at Dr. MCRHRD Institute Hyderabad, Police Academy, Hyderabad, APHRDI, Bapatla, NIRD and Academy Rural Development, Hyderabad. He is an amateur water color painter also.

M. Anandam & Co.,
Chartered Accountants**INDEPENDENT AUDITORS' REPORT****Report on the Financial Statements**

We have audited the accompanying financial statements of **Centre for Innovations In Public Systems** which comprise the Balance Sheet as at March 31, 2019 and the Income and Expenditure Account for the year ended on that date, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position and financial performance of the Institute in accordance with the Generally Accepted Accounting Policies and Standards. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Standards on Auditing issued by the Institute of Chartered Accountants of India. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Company's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion and to the best of our information and according to the explanation given to us the said financial statements give a true and fair view in so far as it relates to:

- (a) In the case of the Balance sheet, of the state of affairs at March 31st, 2019
- (b) In the case of the Income and Expenditure account, of the excess of Expenditure over Income for the year ended on that date.

For **M. Anandam & Co.,**
Chartered Accountants
(Firm Regn. No. 000125S)M. R. VIKRAM
Partner
Membership No. 021012Place : Secunderabad
Date : 25.09.2019



Centre for Innovations in Public Systems
Balance Sheet as at March 31, 2019

(Amount in ₹)

Particulars	Schedule	As at March 31, 2019	As at March 31, 2018
1 FUNDS			
a. GRANT - IN - AID	A	200,000,000	200,000,000
b. Surplus of Income over Expenditure			
Beginning of the year		15,440,104	36,903,802
Less : (Deficit)/Excess of Income over Expenditure		(6,097,570)	(21,463,698)
		9,342,534	15,440,104
		209,342,534	215,440,104
APPLICATION OF FUNDS			
1 FIXED ASSETS	B		
a. Gross Block		5,548,068	5,455,677
b. Less: Depreciation		4,506,422	3,908,761
		1,041,646	1,546,916
2 INVESTMENTS	C	199,200,000	196,200,000
3 CURRENT ASSETS, LOANS AND ADVANCES			
a. Interest Accrued on Investments		2,678,753	2,085,108
b. Cash and Bank Balances	D	11,665,306	3,051,335
c. Loans and Advances	E	7,500,457	7,641,299
d. Sundry Debtors	F	190,524	14,620,648
		22,035,040	27,398,390
4 LESS: CURRENT LIABILITIES	G	12,934,152	9,705,202
NET CURRENT ASSETS (3-4)		9,100,888	17,693,188
		209,342,534	215,440,104
NOTES TO ACCOUNTS	L		

In terms of our report attached

For M. ANANDAM & CO
Chartered Accountants
Firm Regd. No. 000125S

For and on behalf of Advisory Council

M.R. VIKRAM
Partner
Membership No. 021012

C. Achalender Reddy
Director, CIPS

Prof. Nirmala Apsingkar
Director General (I/c) ASCI &
Head Steering Committee, CIPS

Place : Hyderabad
Date : 25th September, 2019

Centre for Innovations in Public Systems
Income and Expenditure Account for the year ended March 31, 2019

(Amount in ₹)

Particulars	Schedule	Year ended March 31, 2019	Year ended March 31, 2018
INCOME			
Income from Investments	H	15,285,370	16,585,552
Research Project Income	I	18,546,072	15,372,718
		33,831,442	31,958,270
EXPENDITURE			
Salaries and Allowances		12,631,875	12,310,107
Staff Recruitment		9,447	44,693
Travelling Expenses		3,354,160	4,075,224
Hired Services		15,131,079	6,629,741
Website Development Charges		43,097	113,838
Visiting Specialist Expenses		367,000	539,200
Communication Expenses		429,623	568,716
Printing and Stationery		1,330,962	431,121
Statutory Audit Fee		125,000	125,000
Establishment Charges	J	4,606,271	4,502,756
General Expenses	K	619,372	241,218
Bad Debts Written off		-	22,558,713
Fixed assets written off		-	201,168
Prior Period Expenses		-	437,392
Provision for Doubtful Debts		683,463	-
		39,331,350	52,778,887
Surplus for the period before Depreciation		(5,499,908)	(20,820,617)
Depreciation	B	597,662	643,081
Surplus/(Deficit) of Income over expenditure carried to Balance Sheet		(6,097,570)	(21,463,698)

In terms of our report attached

For M. ANANDAM & CO
Chartered Accountants
Firm Regd. No. 000125S

For and on behalf of Advisory Council

M.R. VIKRAM
Partner
Membership No. 021012

C. Achalender Reddy
Director, CIPS

Prof. Nirmala Apsingkar
Director General (I/c) ASCI &
Head Steering Committee, CIPS

Place : Hyderabad
Date : 25th September, 2019



Centre for Innovations in Public Systems

Cash Flow Statement for the year ended 31st March, 2019

(Amount in ₹)

Particulars	31st March 2019	31st March 2018
Net Profit before Tax	(6,097,570)	(21,463,698)
Adjustments for:		
Depreciation and Amortization	597,662	643,081
Fixed assets Written off	—	201,168
Provision for Doubtful Debts	683,463	—
Operating profit before working capital changes	(4,816,445)	(20,619,449)
Adjustments for changes in working capital		
(Increase)/Decrease in Trade receivables	13,746,661	22,281,027
(Increase)/Decrease in Loans & Advances	140,842	(595,702)
Increase/(Decrease) in Current Liabilities	3,228,950	(14,717,613)
Increase/(Decrease) in Provisions	—	—
Net Cash flow generated from operations	12,300,008	(13,651,737)
Cash flow from investing activities		
(Purchase)/Sale of fixed assets	(92,391)	(283,607)
Net cash from investing activities	(92,391)	(283,607)
Cash flow from financing activities		
Increase/(Decrease) in fixed Deposits	(3,000,000)	4,000,000
Interest Accrued on Fixed Deposits	(593,647)	(15,545)
Net cash from financing activities	(3,593,647)	3,984,455
Net increase / (decrease) in Cash and Cash Equivalents	8,613,970	(9,950,889)
Cash and Cash Equivalents at the beginning of the year	3,051,335	13,002,224
Cash and Cash Equivalents at the end of the year	11,665,306	30,51,335

Centre for Innovations in Public Systems

Schedules forming part of Balance Sheet as at March 31, 2019

(Amount in ₹)

	As at March 31, 2019	As at March 31, 2018
SCHEDULE - A		
GRANT - IN - AID	200,000,000	200,000,000
	200,000,000	200,000,000
SCHEDULE - C		
INVESTMENTS		
- State Bank of India	47,500,000	53,500,000
- Bank of Baroda	28,700,000	28,700,000
- Canara Bank	41,000,000	41,000,000
- Andhra Bank	54,000,000	49,000,000
- IDBI Bank Ltd	-	4,000,000
- Union Bank of India	28,000,000	20,000,000
	199,200,000	196,200,000
SCHEDULE - D		
CASH AND BANK BALANCES		
Cash on Hand	9,857	5,543
Balance with Schedule Banks:		
In Saving Accounts	11,655,449	3,045,792
	11,665,306	3,051,335
SCHEDULE - E		
LOANS AND ADVANCES (unsecured)		
Loans & Advances to Staff	173,377	39,450
Other Advances	—	106,570
Advances for Supplies and Services	762,222	762,222
Prepaid Expenses	8,822	—
Tax Deducted at Source	6,556,036	6,733,057
	7,500,457	7,641,299
SCHEDULE - F		
SUNDRY DEBTORS		
Sundry Debtors-Un secured considered good	190,524	14,620,648
Considered Doubtful	683,463	—
	873,987	14,620,648
Less: Provision for Doubtful Debts	683,463	—
	190,524	14,620,648



Centre for Innovations in Public Systems
Schedules forming part of Balance Sheet as at March 31, 2019

(Amount in ₹)

	As at March 31, 2019	As at March 31, 2018
SCHEDULE - G		
CURRENT LIABILITIES		
Sundry Creditors:		
Payable to Administrative Staff College of India	4,334,606	5,158,824
Audit Fee Payable	125,000	125,000
BOB Credit Card	39,065	22,759
Provision for Expenses	449,052	867,781
Salary Payable	—	442,653
Other Liabilities	7,765,665	349,741
Advance against Project Income	—	2,259,772
Stale Cheques	213,644	—
Statutory Liabilities	7,120	478,672
	12,934,152	9,705,202

Centre for Innovations in Public System (CIPS)
Schedules forming part of the Balance Sheet as at March 31, 2019

(Amount in ₹)

Particulars	GROSS BLOCK (AT COST)			DEPRECIATION			NET BLOCK	
	Balance as at April 1, 2018	Additions	Deletions	Balance as at April 1, 2018	For the Year	Deductions	Balance as at March 31, 2019	Balance as at March 31, 2018
Computers	1,171,244	52,534	—	1,000,477	68,302	—	1,068,779	170,767
Furniture & Fixtures	1,959,538	—	—	952,354	186,852	—	1,139,206	1,007,184
Air Conditioning	—	—	—	—	—	—	—	—
Electrical Accessories	104,750	—	—	71,487	10,475	—	81,962	33,263
Office Equipments	2,220,145	39,857	—	1,884,442	332,033	—	2,216,475	335,703
Total	5,455,677	92,391	—	3,908,760	597,662	—	4,506,422	1,546,917
Previous Year	5,818,168	283,607	646,098	3,710,609	643,081	444,930	3,908,761	2,107,559

SCHEDULE-B
Fixed Assets



Centre for Innovations in Public Systems
Schedules forming part of Income and Expenditure Account for the
year ended March 31, 2019

(Amount in ₹)

Particulars	Year Ended March 31, 2019	Year Ended March 31, 2018
SCHEDULE - H		
INCOME FROM INVESTMENTS (GROSS)		
Interest received on Bank Deposits		
Andhra Bank	3,904,532	4,279,393
Canara Bank	4,305,238	3,381,549
Union Bank of India	1,386,399	1,420,300
IDBI	—	31,666
State Bank of India	3,032,331	4,108,267
Bank of Baroda	2,411,289	2,510,755
Interest received on Saving Account with Bank	245,581	853,622
	15,285,370	16,585,552
SCHEDULE - I		
RESEARCH PROJECT INCOME		
Income from Research Projects		
RCVP Naronha Academy of Administration, Bhopal	118,867	94,546
AP Urban Greening&Beautification Corpn.,	620,111	970,200
AP Tribal Welfare Dept.	2,259,772	12,379,009
Chattisgarh Health Society	50,376	427,349
CSC E-Governance Services India Ltd	—	1,289,750
The E.O. Principle Sec. to Govt. A.P.	—	211,864
The Dist. Panchayat Officer, Adilabad	287,880	—
Assam Administrative Staff College	61,466	—
Commissioner of School Education, AP	15,147,600	—
	18,546,072	15,372,718
SCHEDULE - J		
ESTABLISHMENT CHARGES		
Establishment charges		
(Annual & Other Maintenance charges payable to ASCI)	4,606,271	4,502,756
	4,606,271	4,502,756
SCHEDULE - K		
General Expenses		
Books for projects	54,820	43,626
Miscellaneous Expenses	194,603	155,794
Interest/Penalties	223,121	-
Repairs & Maintenance	70,750	41,798
Other Expenses	76,078	-
	619,372	241,218



Centre for Innovations in Public Systems

SCHEDULE - L

Notes forming part of the Accounts

1. Corporate Information

Government of India, Ministry of Finance vide their Order No: F.11 (1)/FCD/2010 dated 29 July, 2010 has granted a sum of Rs.20 Crores to Administrative Staff College of India (ASCI), Hyderabad, for setting up and operation of a Centre for Innovations in Public Systems. The objectives of the Centre and the nature of expenses to be incurred are specified in the letter No.12132/47/FC.I/2010 dated 21 August, 2010 from Government of Andhra Pradesh.

These Financial Statements are prepared to disclose the receipt and utilization of the above specific grant provided by the Government. The funds form part of the resources of the Administrative Staff College of India.

2. Significant Accounting Policies

- (i) All revenues, costs, assets and liabilities are accounted for on accrual basis.
- (ii) **Revenue Recognition**
- a) Interest income is accounted on accrual basis. Income from investments represents interest accrued on fixed deposits with banks.
- b) Income from Research Project is recognized on proportionate completion basis.
- (iii) **Fixed Assets**
- Fixed Assets are stated at their original cost of acquisition including all expenses attributable to bringing the assets to their intended use.
- (iv) **Depreciation**
- Depreciation is provided on straight-line method (SLM) at rates based on estimated useful life of assets as given below.

Asset Block	Estimated Life (In Years)
Computers	3
Furniture & Fixtures	10
Air Conditioning	7
Electrical Accessories	10
Office Equipments	10
Sound Equipment	5

Assets costing less than Rs.5,000 have been fully charged to Income and Expenditure Account.

- (v) **Investments**
- Short term investments are stated at 'lower of cost and fair value'.

3. Other Notes

- (i) As per the Concept Note and Guidelines for setting up of the Centre for Innovations in Public Systems, the funds granted will be held and managed by ASCI. Hence, the Bank accounts and Fixed Deposit accounts are held in the name of "Administrative Staff College of India, CIPS".



Centre for Innovations in Public Systems

- (ii) TDS Receivable is subject to reconciliation.
- (iii) Previous year's figures have been regrouped / reclassified wherever necessary to correspond with the current year's classification / disclosure.

For M.Anandam & Co.,
Chartered Accountants
Firm Regd No.000125S

M.R.Vikram
Partner
M.No.021012

Place: Hyderabad
Date: 25th September, 2019

For and on behalf of Advisory Council

C. Achalender Reddy
Director, CIPS

Prof. Nirmala Apsingkar
Director General (I/c), ASCI &
Head Steering Committee, CIPS.

8

Conclusion and Way Forward

8.1. Promoting and Popularizing Innovations

CIPS is an enabling forum for promoting and popularizing proven innovations in public systems. Towards this end, CIPS has been conducting National and State Level Workshops on themes of topical interest and current concern. These Workshops have been offering a useful platform for sharing and disseminating knowledge among the stakeholders about innovative initiatives and sustainable practices. The Workshops have also been facilitating delegates and participants to gain a deeper understanding of innovations that have been making a significant positive impact on the outputs and outcomes in select sectors, across the country.

Therefore, based on request from any Ministry/ Department of the Centre, State or UT Government, CIPS conducts incubation and ideation workshops promoting cross-fertilization of ideas for action towards sustainable change and transformation in identified sectors. These workshops catalyze and facilitate healthy debate and discussion, participatory learning, experience-sharing and knowledge-exchange. CIPS works closely with the partnering agencies to ensure that the envisaged objectives and deliverables of such engagements are realized to the extent desired.

8.2. Efforts made in Replicating Innovations

Besides promoting and popularizing innovations in public systems as above, CIPS proposes to strengthen the hands of the States/UTs in replicating emulation worthy initiatives or formulating and implementing new and innovative projects. Towards this end, CIPS mobilizes and brings on board, necessary expertise and technical assistance, based on the needs of the State and UT Governments requesting such help. CIPS thus stands in readiness to assume the role of a DIME (Design, Implement, Monitor and Evaluate) partner in preparing roadmaps and implementing innovative initiatives.

9

Annexures

Contact Details (as on 31st March 2019)

Sl. No.	Name	Designation	Email
1.	Mr. C. Achalender Reddy, IFS	Director	director@cips.org.in
2.	Mr. C. Muralidhar	Manager (F&A)	manager@cips.org.in
3.	Mr. Avik Chakraborty	Project Officer	avik@cips.org.in
4.	Ms. P. Swathi	Project Officer	pswathi@cips.org.in
5.	Mr. Choragudi NV Ashish	Project Officer	ashish@cips.org.in
6.	Mrs. K. Manjuvani	PS to Director	ps2director@cips.org.in
7.	Mr. Mohammed Ahmed	Project Research Associate	ahmed@cips.org.in
8.	Mrs. Sanga Sindhoor Yadav	Project Research Associate	sindhu@cips.org.in
9.	Mr. Anand Kumar	Project Research Associate (F&A)	pra2@cips.org.in
10.	Mrs. P. Srividya	Project Research Associate	srividya@cips.org.in
11.	Ms. S. Manojna	Project Assistant	manojna@cips.org.in



Sl. No.	Name	Designation	Email
12.	Ms. K. Naga Jyothi	Project Assistant	pa1@cips.org.in
13.	Mr. Thota Manish	Project Assistant	pa1@cips.org.in
14.	Mr. Madabushi Venkata Vasudev	Project Assistant	pa4@cips.org.in
15.	Mr. T. Vikranth Reddy	Project Assistant	pa2@cips.org.in
16.	Mrs. Mounika Mohan Kotagiri	Project Assistant	pa5@cips.org.in
17.	Mr. Sai Kranthi Kiran	Project Assistant	pa7@cips.org.in
18.	Mr. P. Akshith	Project Assistant	pa3@cips.org.in
19.	Mrs. P. Vanisha	Junior Project Assistant	jpa1@cips.org.in
20.	Mr. J. Ravi Babu	Office Aide	
21.	Mr. G. Ramesh Kumar	Office Aide	

Incumbency of Directors of CIPS since inception

Sl. No.	Name	From	To
1.	Dr. M Chandrasekhar, PhD (IIT-Bombay)	20.05.2010	31.07.2011
2.	Sri. D Chakrapani, IAS (Retd.)	01.08.2011	30.04.2016
3.	Dr. M Chandrasekhar, PhD (IIT-Bombay)	01.05.2016	06.09.2016
4.	Sri. L Premachandra Reddy, IAS (Retd.)	07.09.2016	10.10.2016
5.	Dr. M Chandrasekhar, PhD (IIT-Bombay)	11.10.2016	07.11.2016
6.	Dr. Nivedita P Haran, IAS (Retd.)	08.11.2016	07.11.2017
7.	Sri. C. Achalender Reddy, IFS	07.11.2017	Till Date

“ One of the best things I liked in CIPS is that it brings all the innovators across the country and even world together and then make all the practitioners come there and learn from the innovators

- Dr. R. S. Praveen Kumar, IPS

Secretary, Telangana Social Welfare Residential Institutions Society ”

“ It was a great way to start this collaboration with CIPS of taking the best practices from different sectors and put them into the public sector

- Dr. R.D. Ravindran

Chairman, Aravind Eye Care System, Madurai, Tamil Nadu ”



Centre for Innovations in Public Systems

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